



Rizzetta & Company

Panther Trails Community Development District

**Board of Supervisors' Meeting
August 8, 2019**

**Carriage Pointe Clubhouse
11796 Ekker Road
Gibson, FL 33534**

www.panthertrailscdd.org

PANTHER TRAILS COMMUNITY DEVELOPMENT DISTRICT AGENDA

To be held at the Carriage Pointe Clubhouse, 11796 Ekker Road, Gibsonton, FL 33534

District Board of Supervisors	Carrie Macsuga Jennifer Murray Yudelkis Mitchell Jacqualyn Nelson Daniel Smith	Chairman Vice Chairman Assistant Secretary Assistant Secretary Assistant Secretary
District Manager	Greg Cox	Rizzetta & Company, Inc.
District Attorney	Scott Steady	Burr Forman, LLP
District Engineer	Greg Woodcock	Cardno TBE

All cellular phones and pagers must be turned off during the meeting.

The Audience Comment portion of the agenda is where individuals may make comments on matters that concern the District. Individuals are limited to a total of three (3) minutes to make comments during this time.

Pursuant to provisions of the Americans with Disabilities Act, any person requiring special accommodations to participate in this meeting/hearing/workshop is asked to advise the District Office at least forty-eight (48) hours before the meeting/hearing/workshop by contacting the District Manager at 813-933-5571. If you are hearing or speech impaired, please contact the Florida Relay Service by dialing 7-1-1, or 1-800-955-8771 (TTY) 1-800-955-8770 (Voice), who can aid you in contacting the District Office.

A person who decides to appeal any decision made at the meeting/hearing/workshop with respect to any matter considered at the meeting/hearing/workshop is advised that person will need a record of the proceedings and that accordingly, the person may need to ensure that a verbatim record of the proceedings is made including the testimony and evidence upon which the appeal is to be based.

PANTHER TRAILS COMMUNITY DEVELOPMENT DISTRICT
DISTRICT OFFICE • 12750 Citrus Park Lane, Suite 115, Tampa, FL 33625
www.panthertrailscdd.org

August 1, 2019

Board of Supervisors
Panther Trails Community
Development District

AGENDA

Dear Board Members:

The regular meeting of the Board of Supervisors of Panther Trails Community Development District will be held on **Thursday, August 8, 2019 at 5:30 p.m.** at the Carriage Pointe Clubhouse, located at 11796 Ekker Road, Gibsonton, FL 33534. The following is the agenda for the meeting:

- 1. CALL TO ORDER/ROLL CALL**
- 2. AUDIENCE COMMENTS ON AGENDA ITEMS**
- 3. BUSINESS ADMINISTRATION**
 - A.** Consideration of Minutes of the Board of Supervisors' Meeting held on June 13, 2019..... Tab 1
 - B.** Consideration of Operation & Maintenance Expenditures for May & June 2019..... Tab 2
- 4. BUSINESS ITEMS**
 - A.** Discussion of Fences on CDD Property
 - B.** Public Hearing for FY 2019-2020 Final Budget Tab 3
 1. Consideration of Resolution 2019-12; Adopting Fiscal Year 2019-2020 Final Budget Tab 4
 2. Consideration of Resolution 2019-13; Approving Assessment Roll Tab 5
 - C.** Consideration of Resolution 2019-11; Setting Fiscal 2019-2020 Meeting Schedule..... Tab 6
 - D.** Consideration of ADA Website Accessibility Proposals Tab 7
 - E.** Consideration of Pond Planting Proposals..... Tab 8
 - F.** Consideration of Aquatic Systems Proposals Tab 9
 - G.** Consideration of Brazilian Pepper Tree Removal Proposal Tab 10
 - H.** Discussion of Pool Service Proposals
- 5. STAFF REPORTS**
 - A.** Presentation of Monthly Maintenance Inspection Reports
 1. Pond Report Tab 11
 2. Field Inspection Report..... Tab 12
 - B.** District Counsel
 - C.** District Engineer
 - D.** Amenities Manager
 1. Clubhouse Report..... Tab 13

- E. District Manager
 - 1. Action Items List Tab 14
 - 2. Financial Status Update
- 6. **SUPERVISOR REQUESTS**
- 7. **ADJOURNMENT**

We look forward to seeing you at the meeting. In the meantime, if you have any questions, please do not hesitate to call us at (813) 933-5571.

Sincerely,

Greg Cox

Greg Cox
District Manager

cc: Carrie Macsuga, Chairman
Scott Steady, District Counsel

Tab 1

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**PANTHER TRAILS
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Panther Trails Community Development District was held on **Thursday, June 13, 2019 at 5:30 p.m.** at the Carriage Pointe Clubhouse, located at 11796 Ekker Road, Gibsonton, FL 33534.

Present and constituting a quorum:

Carrie Macsuga	Board Supervisor, Chairman
Jennifer Murray	Board Supervisors, Vice Chairman
Jacquelyn Nelson	Board Supervisor, Assistant Secretary

Added during the meeting:

Daniel Smith	Board Supervisor, Assistant Secretary
--------------	----------------------------------------------

Also present were:

Greg Cox	District Manager, Rizzetta & Co., Inc.
Helena Teixeira	Amenities Manager
Will Williams	Assistant Amenities Manager
Patrick Bell	Field Services Manager, Rizzetta & Co., Inc.
Logan Bell	Representative, Aquatic Systems
Audience	Present

FIRST ORDER OF BUSINESS

Call to Order

Mr. Cox called the meeting to order and read the roll call.

SECOND ORDER OF BUSINESS

Audience Comments

The Board heard comments from Dawn Marchese, Rudy Polandco, and Francisco Sepulveda regarding letters they had received informing them that their fences were encroaching upon CDD property and needed to be moved.

The Board took up the discussion of the fences that were over the property lines on Carriage Pointe Drive. They reviewed documents presented by Ms. Marchese and

discussed the possible reasons to mandate the removal of the fences and also any reasons to allow some or all to remain. The Board requested that Mr. Cox present the information to District Counsel so he can advise the Board from a legal perspective on this issue. The Board asked Mr. Cox to inform the residents that have been sent letters that the topic will be addressed again at the August CDD meeting.

The Board heard audience comments from Juan Mendez who introduced himself and two others as representatives of a security company with an interest in providing security serve to the community.

THIRD ORDER OF BUSINESS

Consideration of Appointment of Board Supervisor to Seat 5

On a Motion by Ms. Macsuga, seconded by Ms. Murray, with all in favor, the Board of Supervisors appointed Daniel Smith as Board Supervisor for Seat 5 for term of 2016-2020, for the Panther Trails Community Development District.

Mr. Cox, a Notary in the State of Florida, administered the Oath of Office to Mr. Smith. Mr. Cox provided Mr. Smith with information regarding Florida Sunshine Laws and Ethics Regulations along with guidance for his submission of financial disclosure documents to the Supervisor of Elections. Mr. Smith took his seat with the Board for the remainder of the meeting.

FOURTH ORDER OF BUSINESS

Staff Reports

A. Field Inspection Report

The Board received an update of the Field Inspection Report from Mr. Patrick Bell and a landscape update from Mr. Ron Raines from Duvall Landscape. Together they discussed the recent issues related to the impact of a well being inoperable for a period of time along with the issue of a second well's restrictive water use limits per the SWFWMD water use permit. Mr. Bell explained that existing issues with areas of sod will recover with the rains. Mr. Cox explained that even though SWFWMD had issued two violations for overdrawing of water, they were working closely with Greg Woodcock on the issue. Mr. Raines noted that the irrigation had been cut back so that SWFWMD could assess if the irrigation use reduction would then allow the watering to meet the permit limitations.

B. Aquatics Report

The Board received an aquatic maintenance update from Logan Bell with Aquatic Systems. Mr. Bell provided information regarding trash pickup in the ponds and explained that pond #4 was continuing to have issues with algae and weed growth. He asked the Board to consider having Aquatic Systems to

92
93 **Mr. Smith left the meeting at 6:43 p.m.**
94 **Mr. Smith returned to the meeting at 6:51 p.m.**

Mr. Bell informed the Board that proposals were forthcoming for aquatic plantings and that at this time there did not appear to be other ponds requiring testing. He indicated that the analysis of pond #4 should be completed before plantings were installed.

On a Motion by Ms. Murray, seconded by Ms. Nelson, with all in favor, the Board of Supervisors authorized the Chairman to approve a forthcoming proposal from Aquatic Systems for Phase I Pepper Tree removal with a not-to-exceed amount of \$35,000.00, for the Panther Trails Community Development District.

117
118 Mr. Cox presented the April 11, 2019 Board of Supervisor meeting minutes.

20

21

22

SIXTH ORDER OF BUSINESS

Consideration of the Operation & Maintenance Expenditures for March & April 2019

Mr. Cox presented the Operation and Maintenance expenditures for March & April 2019 for Board ratification.

On a Motion by Ms. Murray, seconded by Ms. Macsuga, with all in favor, the Board of Supervisors ratified the payment of Operations & Maintenance Expenditures for March 2019 (\$43,697.70) & April 2019 (\$39,017.38), for the Panther Trails Community Development District.

SEVENTH ORDER OF BUSINESS

Presentation of Proposed Fiscal Year 2017-2018 Audit

Mr. Cox presented the Fiscal Year 2017-2018 Audit to the Board.

On a Motion by Ms. Macsuga, seconded by Ms. Nelson, with all in favor, the Board of Supervisors accepted and filed the Fiscal Year 2017-2018 Audit, for the Panther Trails Community Development District.

EIGHTH ORDER OF BUSINESS

Consideration of Amended Pool Rules

The Board considered the draft pool rules presented and concluded that there was no interest in moving forward with rule changes at this time.

NINTH ORDER OF BUSINESS

Presentation of Arbitrage Report

Mr. Cox presented the Arbitrage Report to the Board.

On a Motion by Ms. Macsuga, seconded by Ms. Nelson, with all in favor, the Board of Supervisors accepted and filed the Arbitrage Report, for the Panther Trails Community Development District.

TENTH ORDER OF BUSINESS

Presentation of Registered Voter Count

Mr. Cox presented the Hillsborough County registered voter count of 1142 as of April 15, 2019.

On a Motion by Ms. Macsuga, seconded by Ms. Nelson, with all in favor, the Board of Supervisors accepted and filed the Hillsborough Registered Voter Count of 1142, for the Panther Trails Community Development District.

ELEVENTH ORDER OF BUSINESS **Consideration of Square Up**
Terminal

The Board approved for staff to move forward with the acquisition and use of the Square Up terminal for collection of revenues at the Clubhouse.

On a Motion by Ms. Macsuga, seconded by Mr. Smith, with all in favor, the Board of Supervisors approved the acquisition and use of the Square Up Terminal for collection of revenues at the Clubhouse, for the Panther Trails Community Development District.

TWELFTH ORDER OF BUSINESS **Staff Reports (Continued)**

A. District Counsel

Not present. The Board requested that Mr. Scott Steady, District Counsel, be present at the August CDD meeting to address issues related to the fence removals and the budget adoption.

B. District Engineer

Not present.

C. Clubhouse Manager

The Board received a Clubhouse Report from Helena Teixeira. The Board requested that staff attempt to determine the status of the wooden home builder signage at the front of the community.

The Board discussed the issue of off-duty shifts not being filled by the Florida Highway Patrol and requested staff to check with them to determine why.

The Board requested that staff look into find an audio system that could provide music to the pool area.

The Board requested staff to look into the feasibility of having Ms. Teixeira become a Notary Public.

D. District Manager

Mr. Cox reminded the Board that the July 11 2019 meeting will be cancelled and that the next meeting was scheduled for August 8, 2019 at 5:30 p.m.

Mr. Cox reviewed the action item list and provided a financial update to the Board.

Mr. Cox explained that proposals for website ADA accessibility were planned to be presented at the August 2019 meeting.

THIRTEENTH ORDER OF BUSINESS

Supervisor Requests

There were no supervisor requests.

FOURTEENTH ORDER OF BUSINESS

Adjournment

Mr. Cox requested a motion to adjourn the meeting unless there was any further business to come before the Board.

On a Motion by Ms. Macsuga, seconded by Ms. Murray, with all in favor, the Board of Supervisors adjourned the meeting at 8:29 p.m. for the Panther Trails Community Development District.

Secretary/Assistant Secretary

Chairman/Vice Chairman

Tab 2

PANTHER TRAILS COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 9428 CAMDEN FIELD PARKWAY · RIVERVIEW, FLORIDA 33578

Operation and Maintenance Expenditures May 2019 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from May 1, 2019 through May 31, 2019. This does not include expenditures previously approved by the Board.

The total items being presented: **\$51,192.33**

Approval of Expenditures:

_____Chairperson

_____Vice Chairperson

_____Assistant Secretary

Panther Trails Community Development District

Paid Operation & Maintenance Expenditures

May 1, 2019 Through May 31, 2019

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
ABM Building Services, LLC	002235	13852693	A/C Maintenance Services 05/19	\$ 635.00
Altra Medical	002211	19943	Clubhouse Child Pads	\$ 108.00
Alvarez Plumbing Inc.	002212	W24313	Service Call	\$ 308.50
Andrews Family Pool Service, LLC	002203	257	Pool Service 04/19	\$ 1,100.00
Andrews Family Pool Service, LLC	002236	274	Pool Service 05/19	\$ 1,100.00
Aquatic Systems, Inc.	002204	0000441079	Monthly Lake & Wetland Services 04/19	\$ 1,400.00
Aquatic Systems, Inc.	002237	0000443972	Monthly Lake & Wetland Services 05/19	\$ 1,400.00
BOCC	002216	6919533420 04/19	11796 Ekker Rd and Lift Station 04/19	\$ 771.28
Bright House Networks	002213	040845301042619	Clubhouse Phone/Internet/Cable 05/19	\$ 371.30
Cardno, Inc.	002238	517249	Professional Services through 05/17/19	\$ 2,570.00
Clean Sweep Supply Co., Inc.	002205	00204000	Janitorial Supplies 04/19	\$ 35.60
Clean Sweep Supply Co., Inc.	002227	00204400	Janitorial Supplies 05/19	\$ 515.90
DAD Services	002206	2035	Powerwash Fence 04/19	\$ 2,550.00
DCSI, Inc.	002214	25499	Monitoring Services - Quarterly Invoice	\$ 74.97
DCSI, Inc.	002228	25560	Access Key Tags	\$ 294.50
Dragonfly Home Services	002207	042219 Dragon	Clubhouse Cleaning Weeks of 04/15/19-04/22/19	\$ 375.00
Dragonfly Home Services	002223	050619 Dragon	Clubhouse Cleaning Weeks of 04/29/19-05/06/19	\$ 375.00

Panther Trails Community Development District

Paid Operation & Maintenance Expenditures

May 1, 2019 Through May 31, 2019

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
FAB Technologies LLC dba Fastsigns	002215	2160-2241	Speed Bump Sign	\$ 400.00
Florida Department of Revenue	002221	Sales Tax 04/19	Sales & Use Tax 04/19	\$ 23.50
Fourquarean Well Drilling	002229	7884	Pump Installation	\$ 3,500.00
Grau and Associates	002222	18144	Audit for FYE 09/30/18	\$ 4,600.00
NVirotect Pest Control Services, Inc.	002217	173370	Acct# 6967 Pest Control 04/19	\$ 72.00
NVirotect Pest Control Services, Inc.	002239	175709	Acct# 6967 Pest Control 05/19	\$ 72.00
Panther Trails CDD	CD169	Debit Card Replenishment	Debit Card Replenishment	\$ 551.69
Panther Trails CDD	CD168	Debit Card Replenishment	Debit Card Replenishment	\$ 235.66
PNC Equipment Finance	002240	454425	Equipment Lease - Golf Cart 05/19	\$ 199.00
Republic Services of Florida, LP	002208	0696-000797815	Disposal Service 05/19	\$ 218.62
Rizzetta & Company, Inc	002218	INV000000040340	District Management Fees 05/19	\$ 4,841.67
Rizzetta Amenity Services, Inc.	002224	INV00000000005823	Amenity -Cell & Auto 01/19	\$ 120.62
Rizzetta Amenity Services, Inc.	002219	INV00000000006220	Actual Bi-Weekly Payroll & Employee Ins Reim 05/03/19	\$ 5,478.10
Rizzetta Amenity Services, Inc.	002224	INV00000000006253	Amenity -Cell & Auto 04/19	\$ 58.02
Rizzetta Amenity Services, Inc.	002230	INV00000000006281	Actual Bi-Weekly Payroll & Employee Ins Reim 05/17/19	\$ 4,682.41
Rizzetta Technology Services, LLC	002220	INV000000004378	Web & Email Hosting 05/19	\$ 100.00
Site Masters of Florida, LLC	002209	042619-1	Clean Debris from Inlets	\$ 1,155.00

Panther Trails Community Development District

Paid Operation & Maintenance Expenditures

May 1, 2019 Through May 31, 2019

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Tampa Electric Company	002225	Summary Bill 04/19	Summary Bill 04/19	\$ 10,850.99
Terminix Processing Center	002231	385923404	Pest Control 05/19	<u>\$ 48.00</u>
Report Total				<u>\$ 51,192.33</u>

PANTHER TRAILS COMMUNITY DEVELOPMENT DISTRICT

DISTRICT OFFICE · 9428 CAMDEN FIELD PARKWAY · RIVERVIEW, FLORIDA 33578

Operation and Maintenance Expenditures June 2019 For Board Approval

Attached please find the check register listing the Operation and Maintenance expenditures paid from June 1, 2019 through June 30, 2019. This does not include expenditures previously approved by the Board.

The total items being presented: **\$70,442.68**

Approval of Expenditures:

_____Chairperson

_____Vice Chairperson

_____Assistant Secretary

Panther Trails Community Development District

Paid Operation & Maintenance Expenditures

June 1, 2019 Through June 30, 2019

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
ABM Building Services, LLC	002265	13949843	A/C Maintenance Services 05/19	\$ 165.00
ABM Building Services, LLC	002272	13966018	A/C Maintenance Services 06/19	\$ 635.00
Accurate Drilling Solutions LLC	002253	1143	Service Call 05/19	\$ 182.41
Andrews Family Pool Service, LLC	002273	284	Pool Service 06/19	\$ 1,300.00
Aquatic Systems, Inc.	002274	0000446825	Monthly Lake & Wetland Services 06/19	\$ 1,400.00
Blake Wanecski dba Poop 911	002260	2653293	9 Stations Emptied 04/19	\$ 213.52
Blake Wanecski dba Poop 911	002260	2712014	9 Stations Emptied 05/19	\$ 213.52
BOCC	002259	6919533420 05/19	11796 Ekker Rd and Lift Station 05/19	\$ 407.70
Bright House Networks	002254	040845301052619	Clubhouse Phone/Internet/Cable 06/19	\$ 371.02
Burr & Forman LLP	002275	1094580	Legal Services 05/19	\$ 450.00
Cardno, Inc.	002255	514592	Professional Services through 02/22/19	\$ 3,314.34
Carrie Jo Macsuga	002279	CM061319	Board of Supervisors Meeting 06/13/19	\$ 200.00
Clean Sweep Supply Co., Inc.	002266	00204701	Janitorial Supplies 06/19	\$ 50.15
DAD Services	002256	2041	Maintenance 05/19	\$ 690.00
Daniel J Smith II	002283	DS061319	Board of Supervisors Meeting 06/13/19	\$ 200.00
DLTD Solutions Inc	002242	0001944	Admin/Scheduling Fee for 05/12/19 & 05/19/19	\$ 90.00
DLTD Solutions Inc	002257	0001959	Admin/Scheduling Fee for May 26, 019	\$ 45.00

Panther Trails Community Development District

Paid Operation & Maintenance Expenditures

June 1, 2019 Through June 30, 2019

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
Dragonfly Home Services	002245	052019 Dragon	Clubhouse Cleaning Weeks of 05/13/19-05/20/19	\$ 375.00
Dragonfly Home Services	002278	061419DRAGON	Clubhouse Cleaning Weeks of 05/21/19-06/03/19	\$ 375.00
Dragonfly Home Services	002278	061719DRAGON	Clubhouse Cleaning Weeks of 06/04/19-06/17/19	\$ 375.00
Duval Landscape Maintenance, LLC	002276	1406	Fertilization & Pest Control - 06/19	\$ 2,605.00
Duval Landscape Maintenance, LLC	002276	1412	Irrigation Repairs 06/19	\$ 840.00
Duval Landscape Maintenance, LLC	002276	299	General Landscape Maintenance - 05/19	\$ 6,080.25
Duval Landscape Maintenance, LLC	002276	375	General Landscape & Fertilization & Pest Control - 04/19	\$ 6,765.25
Duval Landscape Maintenance, LLC	002276	478	Fertilization & Pest Control - 05/19	\$ 827.00
Duval Landscape Maintenance, LLC	002276	948	General Landscape Maintenance - 06/19	\$ 6,080.25
FAB Technologies LLC dba Fastsigns	002277	2160-2601	Letterboard Repaid	\$ 200.00
Florida Department of Health in Hillsborough	002244	29-BID-4194083	Pool Permit Fees	\$ 275.00
Florida Department of Revenue	002258	05/19	Sales & Use Tax 05/19	\$ 17.86
Florida Department of Revenue	002264	05/19B	Sales & Use Tax 05/19	\$ 42.86
Hancock Bank	002267	33128	S/A Trustee Fee 11/02/18-05/01/19	\$ 1,750.00
Jacquelyn Nelson	002281	JN061319	Board of Supervisors Meeting 06/13/19	\$ 200.00
Jennifer L. Murray	002280	JM061319	Board of Supervisors Meeting 06/13/19	\$ 200.00
Office Dynamics	002269	00028994	Books Copied and Bound 06/19	\$ 47.89

Panther Trails Community Development District

Paid Operation & Maintenance Expenditures

June 1, 2019 Through June 30, 2019

Vendor Name	Check Number	Invoice Number	Invoice Description	Invoice Amount
Panther Trails CDD	CD170	Debit Card	Debit Card Replenishment	\$ 834.29
PNC Equipment Finance	002282	Replenishment 484241	Equipment Lease - Golf Cart 06/19	\$ 199.00
Pye-Barker Fire & Safety Inc	002246	PSI083796	Fire Safety Inspection	\$ 63.00
Republic Services of Florida, LP	002248	0696-000803693	Disposal Service 06/19	\$ 219.24
Rizzetta & Company, Inc	002247	INV000000041084	District Management Fees 06/19	\$ 4,841.67
Rizzetta Amenity Services, Inc.	002249	INV00000000006313	Actual Bi-Weekly Payroll & Employee Ins Reimburse 05/19	\$ 4,528.01
Rizzetta Amenity Services, Inc.	002261	INV00000000006346	Amenity -Cell & Auto 05/19	\$ 71.67
Rizzetta Amenity Services, Inc.	002270	INV00000000006376	Actual Bi-Weekly Payroll & Employee Ins Reimburse 05/19	\$ 5,536.91
Rizzetta Technology Services, LLC	002250	INV000000004463	Website Hosting Services 06/19	\$ 100.00
Saundra Lee, Inc	002251	0001943	Security 05/19/19	\$ 225.00
Saundra Lee, Inc	002262	0001960	Security for May 26, 2019	\$ 225.00
Site Masters of Florida, LLC	002263	053119-2	Repair Defective Brick Pavers at Pool	\$ 1,000.00
Site Masters of Florida, LLC	002271	061019-3	Repair Defective Brick Pavers at Pool	\$ 525.00
Susan Cali	002268	061319KIDZFUN	Community Holiday Event 12/13/19	\$ 100.00
Tampa Electric Company	002252	211005226744 - 05/19	211005226744 - 05/19	\$ 48.41
Tampa Electric Company	002284	Summary Bill 05/19	Summary Bill 05/19	\$ 10,647.21
Terminix Processing Center	002285	386937799	Pest Control 06/19	\$ 48.00

Panther Trails Community Development District

Paid Operation & Maintenance Expenditures

June 1, 2019 Through June 30, 2019

<u>Vendor Name</u>	<u>Check Number</u>	<u>Invoice Number</u>	<u>Invoice Description</u>	<u>Invoice Amount</u>
Tirado Event Services LLC	002241	TIRADO060819	Community Summer Kick Off Pool Party	\$ 250.00
US Bank	002286	5343440	Trustee Fees Series 2015 - 04/01/19- 03/31/20	\$ 3,771.25
Weston T Gee	002243	0001945	Security 05/12/19	<u>\$ 225.00</u>
Report Total				<u>\$ 70,442.68</u>

Tab 3

Proposed Budget
Panther Trails Community Development District
General Fund
Fiscal Year 2019/2020

Chart of Accounts Classification	Actual YTD through 02/28/19	Projected Annual Totals 2018/2019	Annual Budget for 2018/2019	Projected Budget variance for 2018/2019	Budget for 2019/2020	Budget Increase (Decrease) vs 2018/2019	Comments
REVENUES							
Interest Earnings							
Interest Earnings	\$ 573	\$ 1,375	\$ -	\$ 1,375	\$ 1,300	\$ 1,300	790
Special Assessments							
Tax Roll*	\$ 596,287	\$ 596,287	\$ 591,923	\$ 4,364	\$ 614,875	\$ 22,952	\$670,669 w/ Res
Contributions & Donations from Private Sources							
HOA Reimbursements	\$ 1,450	\$ 3,480	\$ 3,480	\$ -	\$ 3,480	\$ -	\$290 per month 3190
Other Miscellaneous Revenues							
Miscellaneous Revenues	\$ 625	\$ 1,500	\$ 1,500	\$ -	\$ 1,500	\$ -	1298
Facilities Rentals	\$ 1,672	\$ 4,013	\$ 1,500	\$ 2,513	\$ 10,000	\$ 8,500	3271
TOTAL REVENUES	\$ 600,607	\$ 606,655	\$ 598,403	\$ 8,252	\$ 631,155	\$ 32,752	
Balance Forward from Prior Year	\$ -	\$ -	\$ -	\$ -	\$ 20,000	\$ 20,000	
TOTAL REVENUES AND BALANCE FORWARD	\$ 600,607	\$ 606,655	\$ 598,403	\$ 8,252	\$ 651,155	\$ 52,752	
<i>*Allocation of assessments between the Tax Roll and Off Roll are estimates only and subject to change prior to certification.</i>							
EXPENDITURES - ADMINISTRATIVE							
Legislative							FY17-18
Supervisor Fees	\$ 2,400	\$ 5,760	\$ 7,000	\$ 1,240	\$ 7,000	\$ -	6400
Financial & Administrative							
Administrative Services	\$ 2,083	\$ 4,999	\$ 5,000	\$ 1	\$ 5,000	\$ -	5000
District Management	\$ 9,542	\$ 22,901	\$ 22,900	\$ (1)	\$ 24,465	\$ 1,565	increase 22900
District Engineer	\$ 3,265	\$ 7,836	\$ 6,000	\$ (1,836)	\$ 10,000	\$ 4,000	Increase 19467
Disclosure Report	\$ 6,000	\$ 7,000	\$ 7,000	\$ -	\$ 6,000	\$ (1,000)	6000
Trustees Fees	\$ 4,893	\$ 9,500	\$ 10,000	\$ 500	\$ 10,000	\$ -	11043
Assessment Roll	\$ 5,000	\$ 5,000	\$ 5,000	\$ -	\$ 5,000	\$ -	5000
Financial & Revenue Collections	\$ 2,083	\$ 4,999	\$ 5,000	\$ 1	\$ 5,000	\$ -	5000
Accounting Services	\$ 7,500	\$ 18,000	\$ 18,000	\$ -	\$ 18,000	\$ -	18000
Auditing Services	\$ -	\$ 4,500	\$ 4,600	\$ 100	\$ 4,700	\$ 100	Per Contract 4592
Arbitrage Rebate Calculation	\$ -	\$ 500	\$ 500	\$ -	\$ 500	\$ -	500
Miscellaneous Mailings	\$ -	\$ -	\$ 500	\$ 500	\$ 500	\$ -	
Public Officials Liability Insurance	\$ 2,750	\$ 2,750	\$ 3,025	\$ 275	\$ 2,888	\$ (137)	Egis Estimate 2750
Legal Advertising	\$ 8,318	\$ 8,318	\$ 1,000	\$ (7,318)	\$ 2,000	\$ 1,000	701
Bank Fees	\$ 86	\$ 206	\$ 100	\$ (106)	\$ 150	\$ 50	103
Dues, Licenses & Fees	\$ 175	\$ 175	\$ 725	\$ 550	\$ 175	\$ (550)	1043
Miscellaneous Fees - Meeting Expenses	\$ 161	\$ 386	\$ 250	\$ (136)	\$ 250	\$ -	240
Property Taxes	\$ 662	\$ 662	\$ 560	\$ (102)	\$ 662	\$ 102	0
Website Hosting, Maintenance, Backup (and	\$ 500	\$ 1,200	\$ 1,200	\$ -	\$ 5,000	\$ 3,800	+ ADA Access 1200
Legal Counsel							
District Counsel	\$ 7,720	\$ 18,528	\$ 5,000	\$ (13,528)	\$ 9,000	\$ 4,000	9409
Administrative Subtotal	\$ 63,138	\$ 123,221	\$ 103,360	\$ (19,861)	\$ 116,290		
EXPENDITURES - FIELD OPERATIONS							
Law Enforcement							
Deputy	\$ 3,949	\$ 9,478	\$ 25,000	\$ 15,522	\$ 18,000	\$ (7,000)	6671
Security Operations							
Security Services and Patrols	\$ -	\$ -	\$ 15,000	\$ 15,000	\$ 1,000	\$ (14,000)	8240
Electric Utility Services							
Utility Services	\$ 2,269	\$ 5,446	\$ 5,000	\$ (446)	\$ 5,500	\$ 500	6251
Street Lights	\$ 45,253	\$ 108,607	\$ 112,000	\$ 3,393	\$ 108,000	\$ (4,000)	104336
Utility - Recreation Facilities	\$ 3,436	\$ 8,246	\$ 15,000	\$ 6,754	\$ 12,000	\$ (3,000)	14113
Garbage/Solid Waste Control Services							
Garbage - Recreation Facility	\$ 1,100	\$ 2,640	\$ 2,100	\$ (540)	\$ 2,500	\$ 400	2314
Water-Sewer Combination Services							
Utility Services	\$ 1,198	\$ 2,875	\$ 4,000	\$ 1,125	\$ 3,000	\$ (1,000)	3501
Stormwater Control							
Aquatic Maintenance	\$ 8,280	\$ 19,872	\$ 16,476	\$ (3,396)	\$ 16,800	\$ 324	per contract 21756

Proposed Budget
Panther Trails Community Development District
General Fund
Fiscal Year 2019/2020

Chart of Accounts Classification	Actual YTD through 02/28/19	Projected Annual Totals 2018/2019	Annual Budget for 2018/2019	Projected Budget variance for 2018/2019	Budget for 2019/2020	Budget Increase (Decrease) vs 2018/2019	Comments
Lake/Pond Bank Maintenance	\$ -	\$ -	\$ 3,000	\$ 3,000	\$ 1,000	\$ (2,000)	0
Wetland Monitoring & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ 5,000	\$ 5,000	0
Aquatic Plant Replacement	\$ -	\$ -	\$ -	\$ -	\$ 500	\$ 500	
Stormwater System Maintenance	\$ -	\$ -	\$ 3,000	\$ 3,000	\$ 2,000	\$ (1,000)	0
General Liability Insurance	\$ 3,250	\$ 3,250	\$ 3,575	\$ 325	\$ 3,413	\$ (162)	Egis Estimate 3250
Property Insurance	\$ 7,837	\$ 7,837	\$ 8,621	\$ 784	\$ 8,229	\$ (392)	EGIS Est. 7837
Entry & Walls Maintenance	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ 1,000	\$ (500)	0
Landscape Maintenance	\$ 35,238	\$ 84,571	\$ 85,981	\$ 1,410	\$ 85,420	\$ (561)	per contract 105754
Sod	\$ -	\$ -	\$ 5,000	\$ 5,000	\$ 2,000	\$ (3,000)	0
Ornamental Lighting & Maintenance	\$ -	\$ -	\$ 500	\$ 500	\$ 500	\$ -	0
Holiday Decorations - Common Areas	\$ 5,080	\$ 12,192	\$ 3,000	\$ (9,192)	\$ 3,000	\$ -	0
Irrigation Repairs	\$ 481	\$ 1,154	\$ 5,500	\$ 4,346	\$ 4,000	\$ (1,500)	5710
Landscape - Mulch	\$ 6,699	\$ 16,078	\$ 13,860	\$ (2,218)	\$ 17,100	\$ 3,240	per contract 235
Landscape Replacement Plants, Shrubs, Trees	\$ 1,706	\$ 4,094	\$ 3,325	\$ (769)	\$ 3,000	\$ (325)	2200
Fire Ant Treatment Phase I and 2	\$ -	\$ -	\$ 2,500	\$ 2,500	\$ 3,200	\$ 700	2640
Field Services	\$ 3,256	\$ 7,200	\$ 7,200	\$ -	\$ 7,800	\$ 600	per contract 6153
Road & Street Facilities							
Parking Lot Repair & Maintenance	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	New
Street Sign Repair & Replacement	\$ -	\$ -	\$ -	\$ -	\$ 1,000	\$ 1,000	New
Parks & Recreation							
Management Contract	\$ 45,099	\$ 108,238	\$ 89,651	\$ (18,587)	\$ 147,315	\$ 57,664	90726
Pool Permits	\$ -	\$ -	\$ 275	\$ 275	\$ 260	\$ (15)	275
Pest Control	\$ 956	\$ 2,294	\$ 2,200	\$ (94)	\$ 2,200	\$ -	1765
Golf Cart Lease	\$ 995	\$ 2,388	\$ 2,400	\$ 12	\$ 2,388	\$ (12)	2388
Computer Support, Maintenance & Repair	\$ -	\$ -	\$ 200	\$ 200	\$ 200	\$ -	0
Fitness Equipment Maintenance & Repair	\$ 1,653	\$ 3,967	\$ 1,200	\$ (2,767)	\$ 1,200	\$ -	1035
Clubhouse - Facility Janitorial Service	\$ 2,940	\$ 7,056	\$ 7,440	\$ 384	\$ 7,440	\$ -	12205
Pool Service Contract	\$ 11,250	\$ 27,000	\$ 12,000	\$ (15,000)	\$ 12,000	\$ -	per contract
Pool Repairs	\$ -	\$ -	\$ 1,500	\$ 1,500	\$ 1,500	\$ -	5723
Security System Monitoring & Maintenance	\$ 1,129	\$ 2,710	\$ 3,000	\$ 290	\$ 3,000	\$ -	5722
Facility A/C & Heating Maintenance & Repair	\$ 3,175	\$ 7,620	\$ 7,700	\$ 80	\$ 7,700	\$ -	7620
Maintenance & Repairs	\$ 18,679	\$ 44,830	\$ 6,000	\$ (38,830)	\$ 10,000	\$ 4,000	11783
Telephone Fax, Internet	\$ 1,476	\$ 3,542	\$ 3,000	\$ (542)	\$ 3,000	\$ -	2578
Holiday Decorations -Club House	\$ -	\$ -	\$ 500	\$ 500	\$ 500	\$ -	0
Office Supplies	\$ 465	\$ 1,116	\$ 800	\$ (316)	\$ 1,200	\$ 400	1961
Furniture Repair/Replacement	\$ 603	\$ 1,447	\$ 1,500	\$ 53	\$ 1,500	\$ -	3471
Playground Equipment and Maintenance	\$ 2,695	\$ 6,468	\$ 1,000	\$ (5,468)	\$ 2,000	\$ 1,000	720
Athletic/Park Court/Field Repairs	\$ 966	\$ 2,318	\$ 3,000	\$ 682	\$ 3,000	\$ -	10886
Clubhouse Miscellaneous Expense	\$ 1,025	\$ 2,460	\$ 2,000	\$ (460)	\$ 2,000	\$ -	6956
Dog Waste Station Supplies	\$ 1,698	\$ 4,075	\$ 500	\$ (3,575)	\$ 2,500	\$ 2,000	1708
Special Events							
Special Events	\$ 2,268	\$ 5,443	\$ 3,000	\$ (2,443)	\$ 3,000	\$ -	2450
Contingency							
Miscellaneous Contingency	\$ 5,814	\$ 13,954	\$ 5,039	\$ (8,915)	\$ 5,000	\$ (39)	6368
Field Operations Subtotal	\$ 231,918	\$ 540,467	\$ 495,043	\$ (45,424)	\$ 534,865	\$ 39,822	
TOTAL EXPENDITURES	\$ 295,056	\$ 663,688	\$ 598,403	\$ (65,285)	\$ 651,155	\$ 100,644	
EXCESS OF REVENUES OVER EXPENDITURES	\$ 305,551	\$ (57,033)	\$ -	\$ (57,033)	\$ -	\$ (47,892)	

**Proposed Budget
Panther Trails Community Development District
Reserve Fund
Fiscal Year 2019/2020**

Chart of Accounts Classification	Actual YTD through 02/28/19	Projected Annual Totals 2018/2019	Annual Budget for 2018/2019	Projected Budget variance for 2018/2019	Budget for 2019/2020	Budget Increase (Decrease) vs 2018/2019	Comments
REVENUES							
Special Assessments							
Tax Roll*	\$ 35,907	\$ 35,907	\$ 35,907	\$ -	\$ 55,794	\$ 19,887	25000
TOTAL REVENUES	\$ 35,907	\$ 35,907	\$ 35,907	\$ -	\$ 55,794	\$ 19,887	
Balance Forward from Prior Year	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL REVENUES AND BALANCE FORWARD	\$ 35,907	\$ 35,907	\$ 35,907	\$ -	\$ 55,794	\$ 19,887	
EXPENDITURES							
Contingency							
Capital Reserves	\$ 35,907	\$ 35,907	\$ 35,907	\$ -	\$ 55,794	\$ 19,887	
Capital Outlay	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
TOTAL EXPENDITURES	\$ 35,907	\$ 35,907	\$ 35,907	\$ -	\$ 55,794	\$ 19,887	
EXCESS OF REVENUES OVER EXPENDITURES	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	

Budget Template
Panther Trails Community Development District
Debt Service
Fiscal Year 2019/2020

Chart of Accounts Classification	Series 2015	Series 2016	Series 2018	Budget for 2019/2020
REVENUES				
Special Assessments				
Net Special Assessments ⁽¹⁾	\$361,149.23	\$227,841.04	\$176,293.76	\$765,284.04
TOTAL REVENUES	\$361,149.23	\$227,841.04	\$176,293.76	\$765,284.04
EXPENDITURES				
Administrative				
Financial & Administrative				
Debt Service Obligation	\$361,149.23	\$227,841.04	\$176,293.76	\$765,284.04
Administrative Subtotal	\$361,149.23	\$227,841.04	\$176,293.76	\$765,284.04
TOTAL EXPENDITURES	\$361,149.23	\$227,841.04	\$176,293.76	\$765,284.04
EXCESS OF REVENUES OVER EXPENDITURES	\$0.00	\$0.00	\$0.00	\$0.00

Collection and Discount % applicable to the county:

6.0%

Gross assessments

\$813,439.67

Notes:

Tax Roll Collection Costs for Hillsborough County is 6.0% of Tax Roll. Budgeted net of tax roll assessments. See Assessment Table.

⁽¹⁾ Maximum Annual Debt Service less Prepaid Assessments received.

Panther Trails Community Development District

FISCAL YEAR 2019/2020 O&M & DEBT SERVICE ASSESSMENT SCHEDULE

2019/2020 O&M Budget	\$670,669.00
Hillsborough Co. 2% Collection Cost :	\$14,269.55
4% Early Payment Discount :	\$28,539.11
2019/2020 Total:	<u>\$713,477.66</u>

2018/2019 O&M Budget	\$627,830.00
2019/2020 O&M Budget	\$670,669.00
Total Difference:	<u>\$42,839.00</u>

	PER UNIT ANNUAL ASSESSMENT		Proposed Increase / Decrease	
	2018/2019	2019/2020	\$	%
<u>Phase 1</u>				
Series 2011 Debt Service - SF 40'	\$611.45	\$0.00	-\$611.45	-100%
Rec Facility Debt Service - SF 40'	-\$324.55	\$0.00	\$324.55	-100%
Series 2016 Debt Service - SF 40'	\$581.34	\$581.34	\$0.00	0%
Series 2018 Debt Service - SF 40'	\$0.00	\$230.77	\$230.77	100%
Operations/Maintenance - SF 40'	\$822.54	\$878.67	\$56.13	7%
Total	\$1,690.78	\$1,690.78	\$0.00	0%
Series 2011 Debt Service - SF 50'	\$611.45	\$0.00	-\$611.45	-100%
Rec Facility Debt Service - SF 50'	-\$324.55	\$0.00	\$324.55	-100%
Series 2016 Debt Service - SF 50'	\$725.17	\$725.17	\$0.00	0%
Series 2018 Debt Service - SF 50'	\$0.00	\$230.77	\$230.77	100%
Operations/Maintenance - SF 50'	\$822.54	\$878.67	\$56.13	7%
Total	\$1,834.61	\$1,834.61	\$0.00	0%
<u>Phase 2</u>				
Series 2015 Debt Service - SF 40'	\$734.69	\$734.69	\$0.00	0%
Rec Facility Debt Service - SF 40'	\$286.90	\$0.00	-\$286.90	-100%
Series 2018 Debt Service - SF 40'	\$0.00	\$230.77	\$230.77	100%
Operations/Maintenance - SF 40'	\$822.54	\$878.67	\$56.13	7%
Total	\$1,844.13	\$1,844.13	\$0.00	0%
Series 2015 Debt Service - SF 50'	\$918.36	\$918.36	\$0.00	0%
Rec Facility Debt Service - SF 50'	\$286.90	\$0.00	-\$286.90	-100%
Series 2018 Debt Service - SF 50'	\$0.00	\$230.77	\$230.77	100%
Operations/Maintenance - SF 50'	\$822.54	\$878.67	\$56.13	7%
Total	\$2,027.80	\$2,027.80	\$0.00	0%

PANTHER TRAILS

FISCAL YEAR 2019/2020 O&M & DEBT SERVICE ASSESSMENT SCHEDULE

TOTAL O&M BUDGET		\$670,669.00
COLLECTION COSTS @	2%	\$14,269.55
EARLY PAYMENT DISCOUNT @	4%	\$28,539.11
TOTAL O&M ASSESSMENT		<u>\$713,477.66</u>

<u>LOT SIZE</u>	<u>UNITS ASSESSED</u>				<u>ALLOCATION OF O&M ASSESSMENT</u>				<u>TOTAL</u>	<u>TOTAL</u>	<u>TOTAL</u>	<u>PER LOT ANNUAL ASSESSMENT</u>				
	<u>O&M</u>	<u>SERIES 2015</u>	<u>SERIES 2016</u>	<u>SERIES 2018</u>	<u>EAU FACTOR</u>	<u>TOTAL EAU's</u>	<u>% TOTAL EAU's</u>	<u>TOTAL O&M BUDGET</u>	<u>SERIES 2015 DEBT SERVICE ASSESSMENT</u>	<u>SERIES 2016 DEBT SERVICE ASSESSMENT</u>	<u>SERIES 2018 DEBT SERVICE ASSESSMENT</u>	<u>TOTAL O&M</u>	<u>2015 DEBT SERVICE ⁽²⁾</u>	<u>2016 DEBT SERVICE ⁽²⁾</u>	<u>2018 DEBT SERVICE ⁽²⁾</u>	<u>TOTAL ⁽³⁾</u>
<u>Phase 1</u>																
Single Family 40' (Phase 1)	220	0	217	220	1.00	220.00	27.09%	\$193,306.76	\$0.00	\$126,150.78	\$50,769.90	\$878.67	\$0.00	\$581.34	\$230.77	\$1,690.78
Single Family 40' (Phase 2)	65	65	0	65	1.00	65.00	8.00%	\$57,113.36	\$47,754.85	\$0.00	\$15,000.20	\$878.67	\$734.69	\$0.00	\$230.77	\$1,844.13
Single Family 50' (Phase 1)	161	0	160	161	1.00	161.00	19.83%	\$141,465.40	\$0.00	\$116,027.20	\$37,154.33	\$878.67	\$0.00	\$725.17	\$230.77	\$1,834.61
Single Family 50' (Phase 2)	366	366	0	366	1.00	366.00	45.07%	\$321,592.15	\$336,119.76	\$0.00	\$84,462.65	\$878.67	\$918.36	\$0.00	\$230.77	\$2,027.80
Total	812	431	377	812		812.00	100.00%	\$713,477.66	\$383,874.61	\$242,177.98	\$187,387.08					
LESS: Hillsborough County Collection Costs and Early Payment Discount Costs								(\$42,808.66)	(\$22,725.38)	(\$14,336.94)	(\$11,093.32)					
Net Revenue to be Collected								\$670,669.00	\$361,149.23	\$227,841.04	\$176,293.76					

⁽¹⁾ Reflects the number of total lots with Series 2015, Series 2016, and Series 2018 debt outstanding.

⁽²⁾ Annual debt service assessment per lot adopted in connection with the Series 2015, Series 2016 and Series 2018 bond issues. Annual assessment includes principal, interest, Hillsborough County collection costs and early payment discount costs.

⁽³⁾ Property owner is eligible for a discount of up to 4% if paid early.

Tab 4

RESOLUTION 2019-12

THE ANNUAL APPROPRIATION RESOLUTION OF THE PANTHER TRAILS COMMUNITY DEVELOPMENT DISTRICT (“DISTRICT”) RELATING TO THE ANNUAL APPROPRIATIONS AND ADOPTING THE BUDGETS FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2019, AND ENDING SEPTEMBER 30, 2020; AUTHORIZING BUDGET AMENDMENTS; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the District Manager has, prior to the fifteenth (15th) day in June, 2019, submitted to the Board of Supervisors (“**Board**”) of the Panther Trails Community Development District (“**District**”) proposed budgets (“**Proposed Budget**”) for the fiscal year beginning October 1, 2019 and ending September 30, 2020 (“**Fiscal Year 2019/2020**”) along with an explanatory and complete financial plan for each fund of the District, pursuant to the provisions of Section 190.008(2)(a), *Florida Statutes*; and

WHEREAS, at least sixty (60) days prior to the adoption of the Proposed Budget, the District filed a copy of the Proposed Budget with the local governing authorities having jurisdiction over the area included in the District pursuant to the provisions of Section 190.008(2)(b), *Florida Statutes*; and

WHEREAS, the Board set August 8, 2019, as the date for a public hearing thereon and caused notice of such public hearing to be given by publication pursuant to Section 190.008(2)(a), *Florida Statutes*; and

WHEREAS, the District Manager posted the Proposed Budget on the District’s website at least two days before the public hearing; and

WHEREAS, Section 190.008(2)(a), *Florida Statutes*, requires that, prior to October 1st of each year, the Board, by passage of the Annual Appropriation Resolution, shall adopt a budget for the ensuing fiscal year and appropriate such sums of money as the Board deems necessary to defray all expenditures of the District during the ensuing fiscal year; and

WHEREAS, the District Manager has prepared a Proposed Budget, whereby the budget shall project the cash receipts and disbursements anticipated during a given time period, including reserves for contingencies for emergency or other unanticipated expenditures during the fiscal year.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE PANTHER TRAILS COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. BUDGET

- a. The Board has reviewed the Proposed Budget, a copy of which is on file with the office of the District Manager and at the District's Local Records Office, and hereby approves certain amendments thereto, as shown in Section 2 below.
- b. The Proposed Budget, attached hereto as **Exhibit "A,"** as amended by the Board, is hereby adopted in accordance with the provisions of Section 190.008(2) (a), *Florida Statutes* ("**Adopted Budget**"), and incorporated herein by reference; provided, however, that the comparative figures contained in the Adopted Budget may be subsequently revised as deemed necessary by the District Manager to reflect actual revenues and expenditures.
- c. The Adopted Budget, as amended, shall be maintained in the office of the District Manager and at the District's Local Records Office and identified as "The Budget for the Panther Trails Community Development District for the Fiscal Year Ending September 30, 2020."
- d. The Adopted Budget shall be posted by the District Manager on the District's official website within thirty (30) days after adoption, and shall remain on the website for at least 2 years.

SECTION 2. APPROPRIATIONS

There is hereby appropriated out of the revenues of the District, for Fiscal Year 2019/2020, the sum of \$1,472,233.03 to be raised by the levy of assessments and otherwise, which sum is deemed by the Board to be necessary to defray all expenditures of the District, exclusive of collection costs, during said budget year, to be divided and appropriated in the following fashion:

TOTAL GENERAL FUND	\$631,155.00
BALANCE FORWARD	\$ 20,000.00
DEBT SERVICE FUND – SERIES 2015	\$361,149.23
DEBT SERVICE FUND – SERIES 2016	\$227,841.04
DEBT SERVICE FUND – SERIES 2018	\$176,293.76
RESERVES	\$ 55,794.00
TOTAL ALL FUNDS	\$1,472,233.03

SECTION 3. BUDGET AMENDMENTS

Pursuant to Section 189.016, *Florida Statutes*, the District at any time within Fiscal Year 2019/2020 or within 60 days following the end of the Fiscal Year 2019/2020 may amend its Adopted Budget for that fiscal year as follows:

- a. The Board may authorize an increase or decrease in line item appropriations within a fund by motion recorded in the minutes if the total appropriations of the fund do not increase.
- b. The District Manager or Treasurer may authorize an increase or decrease in line item appropriations within a fund if the total appropriations of the fund do not increase and if the aggregate change in the original appropriation item does not exceed \$10,000 or 10% of the original appropriation.
- c. By resolution, the Board may increase any appropriation item and/or fund to reflect receipt of any additional unbudgeted monies and make the corresponding change to appropriations or the unappropriated balance.
- d. Any other budget amendments shall be adopted by resolution and consistent with Florida law.

The District Manager or Treasurer must establish administrative procedures to ensure that any budget amendments are in compliance with this Section 3 and Section 189.016, *Florida Statutes*, among other applicable laws. Among other procedures, the District Manager or Treasurer must ensure that any amendments to budget under subparagraphs c. and d. above are posted on the District's website within 5 days after adoption and remain on the website for at least 2 years.

SECTION 4. EFFECTIVE DATE. This Resolution shall take effect immediately upon adoption.

PASSED AND ADOPTED THIS 8th DAY OF AUGUST, 2019.

ATTEST:

**PANTHER TRAILS COMMUNITY
DEVELOPMENT DISTRICT**

Assistant Secretary

By:_____

Its:_____

Exhibit A: Adopted Budgets for Fiscal Year 2019/2020

Tab 5

RESOLUTION 2019-13

A RESOLUTION OF THE BOARD OF SUPERVISORS OF THE PANTHER TRAILS COMMUNITY DEVELOPMENT DISTRICT MAKING A DETERMINATION OF BENEFIT AND IMPOSING SPECIAL ASSESSMENTS FOR FISCAL YEAR 2019/2020; PROVIDING FOR THE COLLECTION AND ENFORCEMENT OF SPECIAL ASSESSMENTS, INCLUDING BUT NOT LIMITED TO PENALTIES AND INTEREST THEREON; CERTIFYING AN ASSESSMENT ROLL; PROVIDING FOR AMENDMENTS TO THE ASSESSMENT ROLL; PROVIDING A SEVERABILITY CLAUSE; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the Panther Trails Community Development District (“**District**”) is a local unit of special-purpose government established pursuant to Chapter 190, *Florida Statutes*, for the purpose of providing, operating and maintaining infrastructure improvements, facilities and services to the lands within the District; and

WHEREAS, the District is located in Hillsborough County, Florida (“**County**”); and

WHEREAS, the District has constructed or acquired various infrastructure improvements and provides certain services in accordance with the District’s adopted capital improvement plan and Chapter 190, *Florida Statutes*; and

WHEREAS, the Board of Supervisors (“**Board**”) of the District hereby determines to undertake various operations and maintenance and other activities described in the District’s budget (“**Adopted Budget**”) for the fiscal year beginning October 1, 2019 and ending September 30, 2020 (“**Fiscal Year 2019/2020**”), attached hereto as **Exhibit “A,”** and

WHEREAS, the District must obtain sufficient funds to provide for the operation and maintenance of the services and facilities provided by the District as described in the Adopted Budget; and

WHEREAS, the provision of such services, facilities, and operations is a benefit to lands within the District; and

WHEREAS, Chapter 190, *Florida Statutes*, provides that the District may impose special assessments on benefitted lands within the District; and

WHEREAS, it is in the best interests of the District to proceed with the imposition of the special assessments for operations and maintenance in the amount set forth in the Adopted Budget; and

WHEREAS, the District has previously levied an assessment for debt service, which the District desires to collect for Fiscal Year 2019/2020; and

WHEREAS, Chapter 197, *Florida Statutes*, provides a mechanism pursuant to which such special assessments may be placed on the tax roll and collected by the local tax collector (“**Uniform Method**”), and the District has previously authorized the use of the Uniform Method by, among other things, entering into agreements with the Property Appraiser and Tax Collector of the County for that purpose; and

WHEREAS, it is in the best interests of the District to adopt the assessment roll (“**Assessment Roll**”) attached to this Resolution as **Exhibit “B,”** and to certify the portion of the Assessment Roll related to certain developed property (“**Tax Roll Property**”) to the County Tax Collector pursuant to the Uniform Method and to directly collect the portion of the Assessment Roll relating to the remaining property (“**Direct Collect Property**”), all as set forth in **Exhibit “B;”** and

WHEREAS, it is in the best interests of the District to permit the District Manager to amend the Assessment Roll adopted herein, including that portion certified to the County Tax Collector by this Resolution, as the Property Appraiser updates the property roll for the County, for such time as authorized by Florida law.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF THE PANTHER TRAILS COMMUNITY DEVELOPMENT DISTRICT:

SECTION 1. BENEFIT & ALLOCATION FINDINGS. The provision of the services, facilities, and operations as described in **Exhibit “A”** confers a special and peculiar benefit to the lands within the District, which benefit exceeds or equals the cost of the assessments. The allocation of the assessments to the specially benefitted lands is shown in **Exhibits “A” and “B,”** and is hereby found to be fair and reasonable.

SECTION 2. ASSESSMENT IMPOSITION. Pursuant to Chapter 190, *Florida Statutes*, and using the procedures authorized by Florida law for the levy and collection of special assessments, a special assessment for operation and maintenance is hereby imposed and levied on benefitted lands within the District and in accordance with **Exhibits “A” and “B.”** The lien of the special assessments for operations and maintenance imposed and levied by this Resolution shall be effective upon passage of this Resolution. Moreover, pursuant to Section 197.3632(4), *Florida Statutes*, the lien amount shall serve as the “maximum rate” authorized by law for operation and maintenance assessments.

SECTION 3. COLLECTION AND ENFORCEMENT; PENALTIES; INTEREST.

- A. Tax Roll Assessments.** The operations and maintenance special assessments and previously levied debt service special assessments imposed on the Tax Roll Property shall be collected at the same time and in the same manner as County taxes in accordance with the Uniform Method, as set forth in **Exhibits “A” and “B.”**

B. Future Collection Methods. The decision to collect special assessments by any particular method – e.g., on the tax roll or by direct bill – does not mean that such method will be used to collect special assessments in future years, and the District reserves the right in its sole discretion to select collection methods in any given year, regardless of past practices.

SECTION 4. ASSESSMENT ROLL. The Assessment Roll, attached to this Resolution as **Exhibit “B,”** is hereby certified for collection. That portion of the Assessment Roll which includes the Tax Roll Property is hereby certified to the County Tax Collector and shall be collected by the County Tax Collector in the same manner and time as County taxes. The proceeds therefrom shall be paid to the District.

SECTION 5. ASSESSMENT ROLL AMENDMENT. The District Manager shall keep apprised of all updates made to the County property roll by the Property Appraiser after the date of this Resolution, and shall amend the Assessment Roll in accordance with any such updates, for such time as authorized by Florida law, to the County property roll. After any amendment of the Assessment Roll, the District Manager shall file the updates in the District records.

SECTION 6. SEVERABILITY. The invalidity or unenforceability of any one or more provisions of this Resolution shall not affect the validity or enforceability of the remaining portions of this Resolution, or any part thereof.

SECTION 7. EFFECTIVE DATE. This Resolution shall take effect upon the passage and adoption of this Resolution by the Board.

PASSED AND ADOPTED this 8TH day of August, 2019

ATTEST:

**PANTHER TRAILS COMMUNITY
DEVELOPMENT DISTRICT**

Assistant Secretary

By:_____

Its:_____

Exhibit A: Adopted Budgets for Fiscal Year 2019/2020

Exhibit B: Assessment Roll (Uniform Method)
Assessment Roll (Direct Collect)

Tab 6

RESOLUTION 2019-11

A RESOLUTION OF THE BOARD OF SUPERVISORS OF PANTHER TRAILS COMMUNITY DEVELOPMENT DISTRICT DESIGNATING DATES, TIME AND LOCATION FOR REGULAR MEETINGS OF THE BOARD OF SUPERVISORS OF THE DISTRICT, AND PROVIDING FOR AN EFFECTIVE DATE

WHEREAS, Panther Trails Community Development District (hereinafter the “District”) is a local unit of special-purpose government created and existing pursuant to Chapter 190, Florida Statutes, being situated entirely within Hillsborough County, Florida; and

WHEREAS, the District’s Board of Supervisors (hereinafter the “Board”) is statutorily authorized to exercise the powers granted to the District; and

WHEREAS, all meetings of the Board shall be open to the public and governed by the provisions of Chapter 286, Florida Statutes; and

WHEREAS, the Board is statutorily required to file annually, with the local governing authority and the Florida Department of Economic Opportunity, a schedule of its regular meetings.

NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF SUPERVISORS OF PANTHER TRAILS COMMUNITY DEVELOPMENT DISTRICT:

Section 1. Regular meetings of the Board of Supervisors of the District shall be held as provided on the schedule attached as Exhibit “A”.

Section 2. In accordance with Section 189.015(1), Florida Statutes, the District’s Secretary is hereby directed to file annually, with Hillsborough County, a schedule of the District’s regular meetings.

Section 3. This Resolution shall become effective immediately upon its adoption.

PASSED AND ADOPTED THIS 8th DAY OF AUGUST, 2019.

ATTEST:

**PANTHER TRAILS COMMUNITY
DEVELOPMENT DISTRICT**

Secretary / Asst. Secretary

Chairman / Vice Chairman

EXHIBIT “A”
BOARD OF SUPERVISORS MEETING DATES
PANTHER TRAILS
COMMUNITY DEVELOPMENT DISTRICT
FOR FISCAL YEAR 2019/2020

October 10, 2019
November 14, 2019
December 12, 2019
January 9, 2020
February 13, 2020
March 12, 2020
April 9, 2020
May 14, 2020
June 11, 2020
July 9, 2020
August 13, 2020
September 10, 2020

The meetings will convene at 5:30 p.m. at the Carriage Pointe Club House, located at 11796 Ekker Road, Gibsonton, FL 33534.

Tab 7

Panther Trails CDD

Website Compliance and Accessibility



Creation of a New, Compliant & Accessible Website



\$2,400 (year 1) * Migration of current site content to new, ADA-compliant format

* Panther Trails CDD owns 100% of the website

* No annual fee in year one

\$900 (annually) - Continued accessibility and ongoing compliance support as standards change

Includes:

* 20 FREE hours of annual consulting (a \$5,000 value)

* FREE monthly tech audit reports for ongoing maintenance (a \$999 value)

* Customized Accessibility Policy

* ADASC Compliance Shield

* No annual fee in year one

** the pricing above reflects a 20% discount that ADA Site Compliance is pleased to offer to all Egis clients*





PDFs

\$99 for two years of PDF conversion to text/HTML format

Conversion will improve PDF accessibility

Complex document remediation starts at \$1.00

Template creation available to reduce future costs

Hosting

\$300 per year (a \$1,200 value)

Includes the following premium features:

- Active firewall
 - Virus protection
 - SSL certificate
 - Daily file and database backup
 - Disaster recovery
 - Server optimization
- *the pricing above reflects a 20% discount that ADA Site Compliance is pleased to offer to all Egis clients*

Districts Choose ADASC For:

- * Turnkey solutions that provide unmatched convenience
- * Services that don't just meet, but exceed, insurance requirements
- * The most experienced team of experts in our field
- * Our single focus on digital accessibility and compliance
- * The lowest-cost option among legitimate service providers

New, Compliant Website: \$2,400

PDFs: \$99

Hosting & Backup: \$300

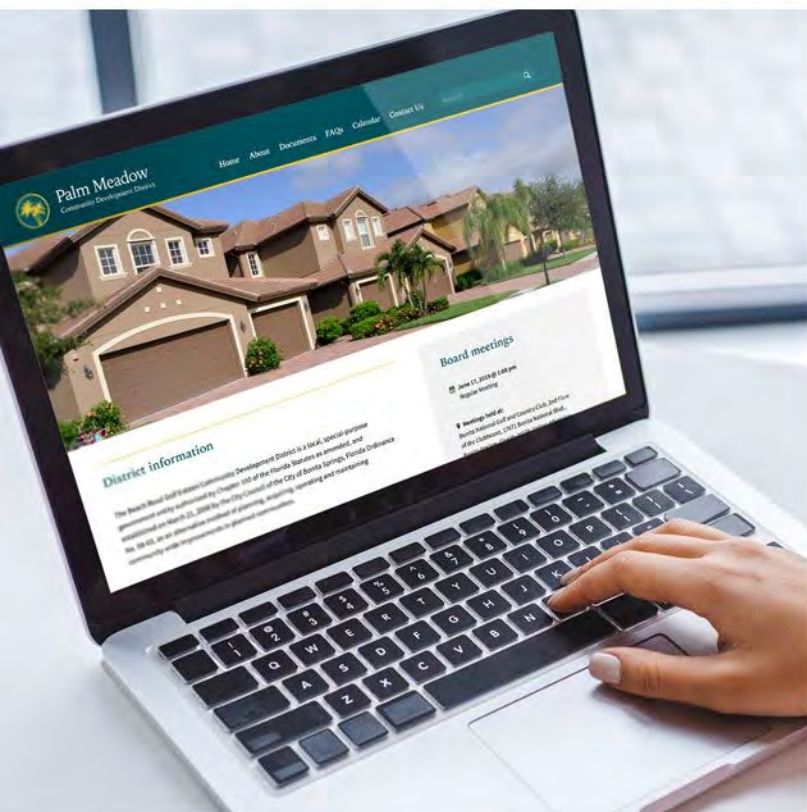
Year One Cost: \$2,799



FREE for All Egis Clients

A \$5,999 Value

- * 20 FREE hours of annual website consulting (a \$5,000 value)
- * FREE monthly tech audit reports for ongoing compliance (a \$999 value)



Keeping your community informed. And you compliant.

Panther Trails Community Development District

Proposal date: 2019-06-26

Proposal ID: SXWCQ-TVUF4-TERN2-NZAEK

Pricing.....	2
Services.....	3-5
FAQs.....	6
Statement of work.....	7-8
Terms and conditions.....	9-12



Ted Saul

Director - Digital Communication

 *Certified Specialist*



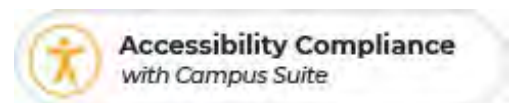
Pricing

Effective date: 2019-07-01

Implementation	Quantity	Subtotal
On-boarding of ADA Compliant Website and Remediation of Historical Documents <ul style="list-style-type: none">• Migration website pages and present on a staged website for approval• Initial PDF Accessibility Compliance Service for 1500 pages of remediation	1	\$2,325.00
<hr/>		
Annual ongoing services	Quantity	Subtotal
Website services <ul style="list-style-type: none">• Hosting, support and training for users• Website management tools to make updates• Secure certification (https)• Monthly accessibility site reporting, monitoring and error corrections	1	\$615.00
<hr/>		
Ongoing PDF Accessibility Compliance Service <ul style="list-style-type: none">• Remediation of all PDFs stored on your website• Remediation of up to 750 PDF pages• Dashboard for reporting and managing all PDFs• 48-hour turnaround for fixes for board agendas• PDF manager dashboard	750*	\$937.50
<hr/>		
Social Media Manager		Included

**Maximum PDF pages per 12 month period*

Total: \$3,877.50



2.1 Common Problems and Solutions in Website Accessibility?

2.1.1 Problem: Images Without Text Equivalents

Solution: Add a Text Equivalent to Every Image

Adding a line of simple HTML code to provide text for each image and graphic will enable a user with a vision disability to understand what it is. Add a type of HTML tag, such as an “alt” tag for brief amounts of text or a “longdesc” tag for large amounts, to each image and graphic on your agency’s website.

The words in the tag should be more than a description. They should provide a text equivalent of the image. In other words, the tag should include the same meaningful information that other users obtain by looking at the image. In the example of the mayor’s picture, adding an “alt” tag with the words “Photograph of Mayor Jane Smith” provides a meaningful description.

In some circumstances, longer and more detailed text will be necessary to convey the same meaningful information that other visitors to the website can see. For example, a map showing the locations of neighborhood branches of a city library needs a tag with much more information in text format. In that instance, where the map conveys the locations of several facilities, add a “longdesc” tag that includes a text equivalent description of each location shown on the map – e.g., “City Center Library, 433 N. Main Street, located on North Main Street between 4th Avenue and 5th Avenue.”

2.1.2 Problem: Documents Are Not Posted In an Accessible Format

Solution: Post Documents in a Text-Based Format

Always provide documents in an alternative text-based format, such as HTML or RTF (Rich Text Format), in addition to PDF. Text-based formats are the most compatible with assistive technologies.

2.1.3 Problem: Specifying Colors and Font Sizes

Solution: Avoid Dictating Colors and Font Settings

Websites should be designed so they can be viewed with the color and font sizes set in users’ web browsers and operating systems. Users with low vision must be able to specify the text and background colors as well as the font sizes needed to see webpage content.

2.1.4 Problem: Videos and Other Multimedia Lack Accessible Features

Solution: Include Audio Descriptions and Captions

Videos need to incorporate features that make them accessible to everyone. Provide audio descriptions of images (including changes in setting, gestures, and other details) to make videos accessible to people who are blind or have low vision. Provide text captions synchronized with the video images to make videos and audio tracks accessible to people who are deaf or hard of hearing.

2.1.5 Web Content Accessibility Guidelines (WCAG)

Understanding the Four Principles of Accessibility

The guidelines and Success Criteria are organized around the following four principles, which lay the foundation necessary for anyone to access and use Web content. Anyone who wants to use the Web must have content that is:

1. **Perceivable** - Information and user interface components must be presentable to users in ways they can perceive.
 - This means that users must be able to perceive the information being presented (it can't be invisible to all of their senses)
2. **Operable** - User interface components and navigation must be operable.
 - This means that users must be able to operate the interface (the interface cannot require interaction that a user cannot perform)
3. **Understandable** - Information and the operation of user interface must be understandable.
 - This means that users must be able to understand the information as well as the operation of the user interface (the content or operation cannot be beyond their understanding)
4. **Robust** - Content must be robust enough that it can be interpreted reliably by a wide variety of user agents, including assistive technologies.
 - This means that users must be able to access the content as technologies advance (as technologies and user agents evolve, the content should remain accessible)

If any of these are not true, users with disabilities will not be able to use the Web.

Under each of the principles are guidelines and Success Criteria that help to address these principles for people with disabilities. There are many general usability guidelines that make content more **usable by all people**, including those with disabilities. However, in WCAG 2.1, we only include those guidelines that address problems particular to people with disabilities. This includes issues that block access or interfere with access to the Web more severely for people with disabilities.

See reference section at the end of this document for more information and websites for ADA, Usability and other important compliance issues and solutions.

3.0 Pricing

Website Complexity: **Medium Level Websites**

**VGlobalTech team shall complete the following critical tasks for client website.
All costs below are per website / CDD:**

3.1 Existing Website Remediation / New Website Build:

	Task
1.	Remediate existing website / Build new website from start as per Florida Statute Chapter 189 requirements. Ensure ADA & WCAG compliance requirements. Customer shall provide all documents and content required. ALL webpages on the website. Create accessibility document, code review, html updates, plugins / security updates required for ADA and WCAG compliance
2.	Cross-Device Check (Website needs to appear as per ADA standards on Mobile Phones, Tablets, Desktops etc.). Braille Readers, Other assistance technology compatibility
3.	ADA Standards application (as per Section 1 above). ADA.gov, Web Content Accessibility Guidelines (WCAG)
4.	PDF Documents conversion (to Text, HTML etc.) as needed for ADA Compliance / Reader Compliance (up to 2 years of documents shall be converted)
5.	Create a webpage showing websites ADA Compliance efforts
6.	Create customized footer with VGlobalTech's ADA Compliance Seal (valid for 1 year only)
7.	Web Design Total: \$4750/- (one time)

3.2 ADA Compliance Monthly Maintenance and Hosting

Maintenance contract starts after initial conversion is completed (It is critical to maintain compliance as websites get updated):

The Annual Maintenance **DOES NOT** include the quarterly audits proposed in the next section. Maintenance contract is required for VGlobalTech's proprietary document conversion software (PDF to RTF) to be used that allows faster, accurate and batch processing for document conversion.

	Task
1.	Full content upload support to regularly keep site updated (includes all documents, audit reports, agendas, meeting minutes, events etc). Ensure content is in ADA and WCAG compliance for the entire site. Section 508 stipulations (applicable to CDD) and FIA /eGIS insurance requirements are met. These points are very critical to maintain a fully compliant website at all times. <i>Update turnaround time – less than 24 hrs from customer sending the content and documents to be updated to VGT team.</i>
2.	PDF Documents conversion (to Text, HTML etc) as needed (<i>new documents during the maintenance year only</i>) for ADA Compliance / Reader Compliance. VGlobalTech's proprietary batch conversion software shall be used by our team for faster batch-conversion processing as long as the contract is valid (big time saver that creates compliant documents that can be uploaded to the website). There is no limit on how many documents or pages per documents can be converted per month using VGlobalTech's software. If Auto conversion fails, VGlobalTech team shall perform manual OCR and conversion within 24 hrs.
3.	Update footer with VGlobalTech's ADA Compliance Seal (extended for current year)
4.	Website hosting and backups – Premium hosting, unlimited file space, bandwidth, fast website response, regular automated backups, SSL certificates for secure site access (https protocol), 99.9% website uptime:
	Total Monthly Maintenance with full content upload, document conversion and Hosting: \$3500 / year OR \$300 / month *support beyond 8 hrs. / month / CDD shall be billed at \$55 / hr. separately (VGlobalTech team shall be responsible to track and report hours exceeded, if any) **\$100 discount for one-time payment at the start of the contract ***Monthly maintenance must be paid before the 10 th of every month

This proposal includes following points, stipulations terms and conditions:

*(1) conference call or in person meetings per month with client to review metrics, results and monthly recaps **unless otherwise noted*

* email and phone communication

*Anything out of the scope of work in the above proposal will be addressed and client will be immediately notified. After notification of additional work, a subsequent quote will be provided to cover that work.

*Client is responsible to adhering to timelines as far as information required to complete the task is concerned. If timelines are not adhered to and exceed 15 business days past the current marketing months, last day, all work will end. A new month with new allocated costs will be presented for future work to commence. No refunds and owed work will be due unless otherwise agreed upon. **An Invoice will be provided once signature approval of this project proposal. Payments will be made to VGLOBALTECH**

*Client is responsible for verifying quality of work, providing feedback, verifying that compliance has been met as required. VGlobalTech team shall not be responsible for any legal ramifications arising from work not done as per external agencies / organizations / associations needs if proper feedback is not provided by the customer. VGlobalTech's work will be in best faith but cannot guarantee all compliance / legal needs since we are not the final authority in the ADA or WCAG compliance area. VGlobalTech shall not be liable for any legal ramifications arising from compliance issues and cannot be held responsible for any legal or other lawsuits.

Refund Policy: The client may halt work and request for a refund within seven days of the date of signing this services agreement by mailing a signed letter to the main address listed on www.VGlobalTech.com website. If client requests a refund within seven days of the date of signing their agreement, they shall be liable to pay for all work completed and will be refunded the remaining balance of the initial payment if billable work has not exceeded a charge that would be greater than client's initial payment. If client requests a refund after the seven days from the date of the signing of the agreement client is liable to pay for all work completed plus an additional 25% of any remaining balance that may still be due. Once line item projects are complete no refunds will be issued. Confidentiality: All information between client and service provider inclusive of technical and business information relating to proprietary ideas, patentable ideas and/or trade secrets, existing and/or contemplated products and services, research and development, production, costs, profit and margin information, finances and financial projections, customers, clients, marketing, and current or future business plans and models, regardless of whether such information is designated as "Confidential Information" at the time of its disclosure and will be treated as such and with absolute confidentiality and will not be shared or used, which will be maintained at all times. The client is not allowed to disclose their price with any third parties. Doing so is in breach of this agreement. All information development will be shared and proprietary information and property between client and service providers.

4.0 Proposal Acceptance:

The VGlobalTech proposed solution and terms have been accepted by the customer and the VGlobalTech can proceed with the project. All payments shall be made according to this agreement.

Select Proper Option Below, Sign and Date, Return to contact@vglobaltech.com:

☐ **Option1: Website only**

Section 3.1: One time (website conversion and compliance cost):

☐ **Option2: Website and Monthly Maintenance w/ Hosting**

Section 3.1: One time (website conversion and compliance cost)

+

Section 3.2 ADA Compliance Monthly Maintenance and Hosting

☐ **Option3: Website and Quarterly Audits**

Section 3.1: One time (website conversion and compliance cost)

+

Section 3.3 Quarterly Technical and Human Audit Testing

☐ **Option4: Website, Monthly Maintenance w/ Hosting and Quarterly Audits**

Section 3.1: One time (website conversion and compliance cost)

+

Section 3.2 ADA Compliance Monthly Maintenance and Hosting

+

Section 3.3 Quarterly Technical and Human Audit Testing

Signatures:

For Customer

Date

VB Joshi

For VGlobalTech

Date

Tab 8

Aquatic Systems, Inc., a SOLitude Lake Management Company

Lake & Wetland Management Services

Everything a Lake Should Be

2100 NW 33rd Street, Pompano Beach, FL 33069

Telephone: 1-800-432-4302

www.aquaticsystems.com

This Agreement made the date set forth below, by and between Aquatic Systems, Inc., a Florida Corporation, hereinafter called "ASI", and

Mr. Greg Cox, District Manager
Panther Trails CDD
c/o Rizzetta & Company
12750 Citrus Park Lane, Suite #115
Tampa, Florida 33625
(813) 933-5571
gcox@rizzetta.com

Planting Agreement

#00070190

Site: #4

Prices Quoted are F.O.B.: Delivered & Planted

Date of proposal: June 14, 2019 JFM/NV-AO

We are pleased to quote special pricing as follows:

Quantity	Description	Plant Size
424	Duck Potato (<i>Sagittaria lancifolia</i>)	Bareroot
424	Gulf Spikerush (<i>Eleocharis cellulosa</i>)	Bareroot
424	Pickerelweed (<i>Pontederia cordata</i>)	Bareroot

Total Balance Due Upon Planting \$1,539.00

The above price is effective for 90 days from the date of this proposal.

Plant Survival Guarantee

All plants provided and installed under the terms of this Agreement are guaranteed to be of good quality and free of existing disease or defects at the time of installation. A Warranty is provided for survival of 80% of installed plants for a ninety (90) day period following installation or until such time as another company other than **Aquatic Systems, Inc.** accepts the planted areas for maintenance, whichever is less. If survival is less than 80% at the end of the 90-day period or upon acceptance for maintenance, replanting (to 80% survivorship) shall be performed by **ASI** at no cost to the CUSTOMER. This plant survivorship Warranty does not include the loss or damage of installed plant materials due to acts of God such as flood, fire, drought or other catastrophic events nor does the warranty cover loss or damage due to theft, vandalism, erosion, pestilence, predation by turtles, fish or other animals, or negligence by others. It is the responsibility of the CUSTOMER to maintain water depths at planned levels. Plant loss or damage from high or low levels is not covered by this Warranty.

Terms & Conditions of Special Services Agreement

1. If CUSTOMER does not directly own the areas where services are to be provided, CUSTOMER warrants and represents that he has control of these areas to the extent that he may authorize the specified services and in the event of dispute of ownership agrees to defend, indemnify and hold ASI harmless for the consequences of such services.
2. ASI will be reimbursed by the CUSTOMER for administrative fees, compliance programs, invoicing or payment plans or similar expenses caused by requirements placed on ASI by the CUSTOMER that are not explicitly included in this contract's specifications.
3. ASI, at its expense, shall maintain the following insurance coverage: Workman's Compensation (statutory limits), General Liability, Property Damage, Products and Completed Operations Liability, and Automobile Liability.

4. If at any time during the term of this Agreement the government imposes any additional regulatory permit requirements or fees, this Agreement may be renegotiated to include these changes and the cost of the additional services and/or fees.
5. Cyanobacteria identification and toxin testing are not included in this agreement. Cyanobacteria are common throughout Florida waterways and our algae management program cannot guarantee the absence, elimination or control of cyanobacteria and toxins. ASI shall in no event be liable to CUSTOMER, or others, for indirect, special or consequential damages resulting from the presence of cyanobacteria or cyanobacteria toxins in their waterbodies.
6. ASI is not responsible under any circumstances for flooding or water damage from fouled water level control structures resulting from ASI installing Carp Containment Barriers on the structures.
7. Payment terms are net 30 days from invoice date. All amounts remaining due and owing 30 days after billing by SELLER shall bear interest at the rate of 1.5% per month until paid in full. The CUSTOMER shall pay all costs of collection, including liens and reasonable attorney's fees. ASI may cancel this Agreement, if CUSTOMER is delinquent more than sixty (60) days on their account.
8. Upon the anniversary date, this Agreement shall automatically be extended for successive twelve-month periods, unless notice of non-renewal has been received by either party, in writing, at least thirty (30) days prior to the anniversary date. ASI may, with thirty (30) days' pre-notification, change pricing effective upon the next anniversary date.
9. If at any time during the term of this Agreement, CUSTOMER feels ASI is not performing in a satisfactory manner, CUSTOMER shall inform ASI, by certified mail, return-receipt requested, stating the reasons for CUSTOMER'S dissatisfaction. ASI shall investigate and attempt to cure the defect. If, after 30 days from the giving of the original notice, CUSTOMER continues to feel ASI performance is unsatisfactory, CUSTOMER may cancel this Agreement by giving 30 days notice ("Second Notice") to ASI and paying all monies owing to the effective date of termination.
10. This Agreement constitutes the entire Agreement of the parties hereto and no oral or written alterations or modifications of the terms contained herein shall be valid unless made in writing and accepted by an authorized representative of both ASI and the CUSTOMER.

Customer or Authorized Agent Signature

Date

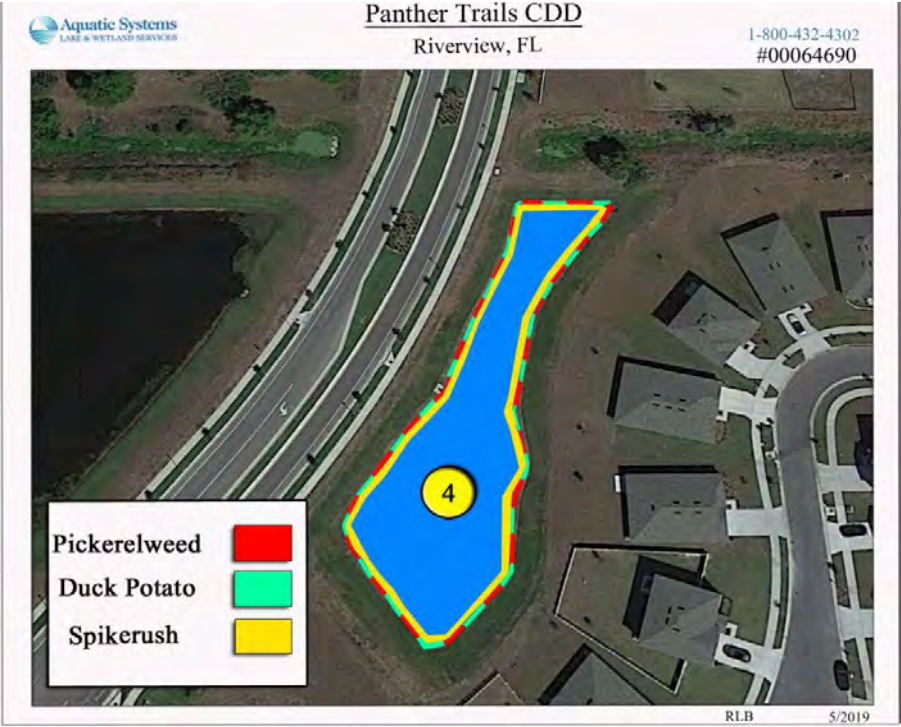
Print Name and Title of Signer

Print Company Name of Signer

Aquatic Systems, Inc. Signature

Date

Site Map



Tab 9

Aquatic Systems, Inc., a SOLitude Lake Management Company

Lake & Wetland Management Services

Everything a Lake Should Be

2100 NW 33rd Street, Pompano Beach, FL 33069

Telephone: 1-800-432-4302

www.aquaticsystems.com

This Agreement made the date set forth below, by and between Aquatic Systems, Inc., a Florida Corporation, hereinafter called "ASI", and

Mr. Greg Cox, District Manager
Panther Trails CDD
c/o Rizzetta & Company
12750 Citrus Park Lane, Suite #115
Tampa, Florida 33625
(813) 933-5571
gcox@rizzetta.com

Addon Wetland Maintenance
Master Agreement's Anniversary Date: 02/01/20
#00064690

Month Service is to Commence: _____

Date of Proposal: June 24, 2019 JFM/NV-AO

hereinafter called "CUSTOMER". The parties hereto agree as follows:

ASI agrees to manage certain area(s) in accordance with the terms and conditions of this Agreement in the following location:

Two Wetlands, sites #18 & #19 (14.99 Acres) located at **Panther Trails CDD** in Gibsonton, Florida.

CUSTOMER agrees to pay **ASI**, its agents or assigns, the following sum for specified wetland/preserve management service:

1. Ongoing MONTHLY Maintenance Program:

(approximately once every 30 days):

Services:

Spot spraying as required by ASI to maintain compliance with governing agencies for the management of all nuisance & exotic species.

No Disposal/No Removal.

\$357.00 Monthly

The above price is effective for 90 days from the date of this proposal.

This ASI Service add-on agreement is entered under all terms and conditions of the Master Agreement.

Customer or Authorized Agent Signature

Date

Print Name and Title of Signer

Print Company Name of Signer

Aquatic Systems, Inc. Signature

Date

Aquatic Systems, Inc., a SOLitude Lake Management Company

Lake & Wetland Management Services

Everything a Lake Should Be

2100 NW 33rd Street, Pompano Beach, FL 33069

Telephone: 1-800-432-4302

www.aquaticsystems.com

This Agreement made the date set forth below, by and between Aquatic Systems, Inc., a Florida Corporation, hereinafter called "ASI", and

Mr. Greg Cox, District Manager
Panther Trails CDD
c/o Rizzetta & Company
12750 Citrus Park Lane, Suite #115
Tampa, Florida 33625
(813) 933-5571
gcox@rizzetta.com

Addon Wetland Maintenance
Master Agreement's Anniversary Date: 02/01/20
#00064690

Month Service is to Commence: _____

Date of Proposal: June 24, 2019 JFM/NV-AO

hereinafter called "CUSTOMER". The parties hereto agree as follows:

ASI agrees to manage certain area(s) in accordance with the terms and conditions of this Agreement in the following location:

Five Wetlands, sites #19, #20, #21, #22 & #23 (17.11 Acres) located at **Panther Trails CDD** in Gibsonton, Florida.

CUSTOMER agrees to pay **ASI**, its agents or assigns, the following sum for specified wetland/preserve management service:

1. Ongoing MONTHLY Maintenance Program:

(approximately once every 30 days):

Services: Spot spraying as required by ASI to maintain compliance with governing agencies for the management of all nuisance & exotic species. No Disposal/No Removal.	\$583.00 Monthly
-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------	-------------------------

The above price is effective for 90 days from the date of this proposal.

This ASI Service add-on agreement is entered under all terms and conditions of the Master Agreement.

Customer or Authorized Agent Signature

Date

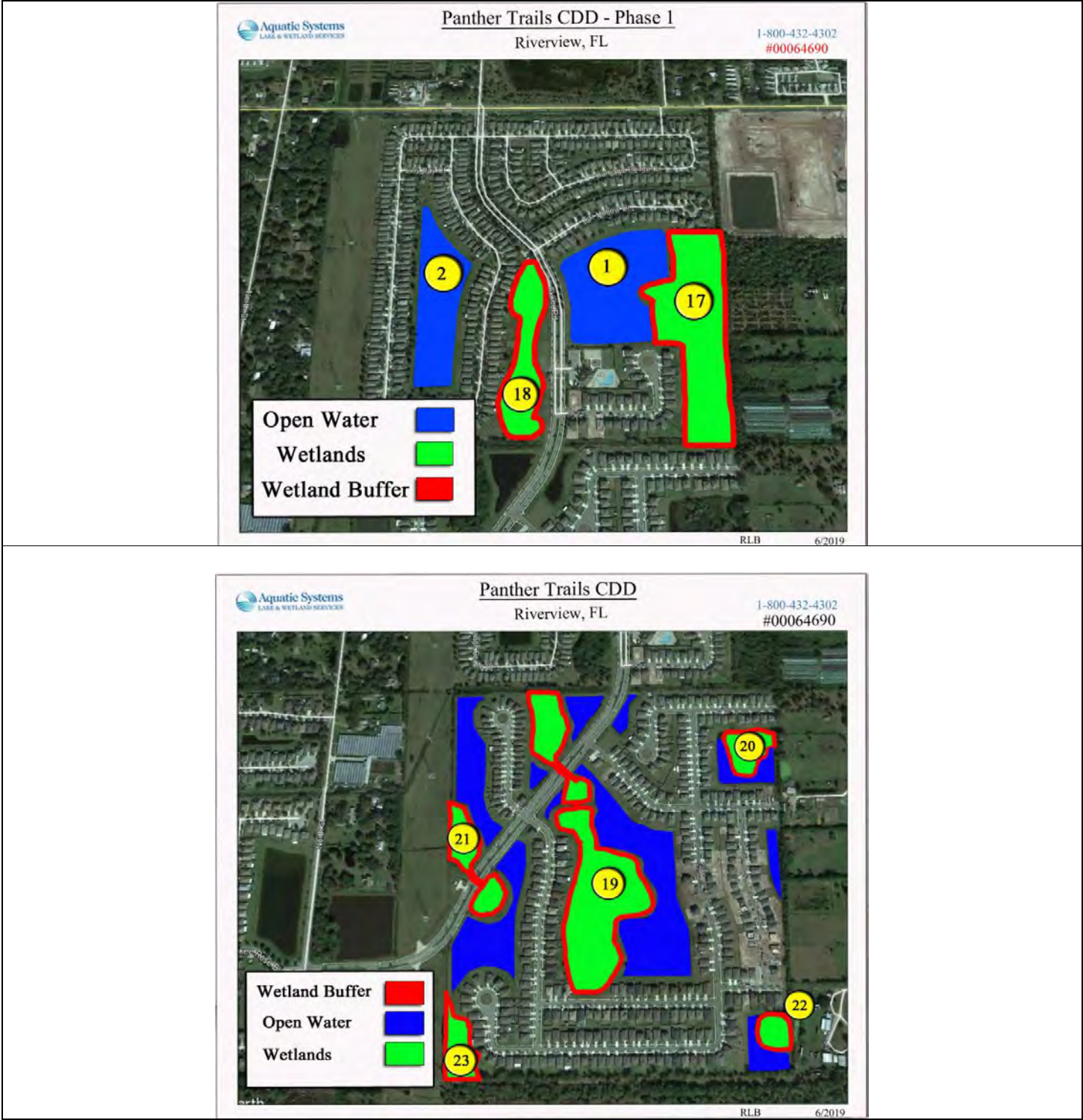
Print Name and Title of Signer

Print Company Name of Signer

Aquatic Systems, Inc. Signature

Date

Site Maps



Tab 10

SERVICES QUOTATION

PROPERTY NAME: Panther Trails CDD
CONTRACT DATE: July 24, 2019
SUBMITTED TO: Greg Cox
SUBMITTED BY: Nick Viles

PROJECT SUMMARY: SOLitude Lake Management is pleased to submit this proposal to perform 4,057 linear feet of vegetation cutback in two (2) conservation areas at Panther Trails (map attached).

SPECIFICATIONS:

1. Contractor will mulch in place Brazilian Pepper growth as well as associated underbrush for a clean, manageable appearance.
2. Contractor maintenance is to occur from the current maintained grass line up to 30 feet into the conservation area where applicable.
**Soft ground may not allow for a full 30 foot depth of cutting in some areas*
3. Contractor will perform a final sweep of the area for any larger vegetation debris.
4. Contractor materials: 4WD truck, skid steer with forestry mulching package, dump trailer and various hand tools.

GENERAL TERMS:

1. Contractor is a licensed pesticide applicator in the state in which service is to be provided.
2. Individual Applicators are Certified Pesticide Applicators in Aquatics, Public Health, Forestry, Right of Way, and Turf/Ornamental as required in the state in which service is to be provided.
3. Contractor is a SePRO Preferred Applicator and dedicated Steward of Water. Each individual applicator has been trained and educated in the water quality testing and analysis required for site specific water quality management prescriptions, and utilizes an integrated approach that encompasses all aspects of ecologically balanced management. Each applicator has received extensive training in the proper selection, use, and application of all aquatic herbicides, algaecides, adjuvants, and water quality enhancement products necessary to properly treat our clients' lakes and ponds as part of an overall integrated pest management program.
4. Contractor guarantees that all products used for treatment are EPA registered and labeled as appropriate and safe for use in lakes, ponds, and other aquatic sites, and are being applied in a manner consistent with their labeling.

Competitively Sensitive & Proprietary Materials – The information contained herein is the intellectual property of SOLitude Lake Management. Recipient may not disclose to any outside party any proprietary information, processes, or pricing contained in this document or any of its attachments without the prior written consent of SOLitude Lake Management. This document is provided to the recipient in good faith and it shall be the responsibility of the recipient to keep the information contained herein confidential.



5. All pesticide applications made directly to the water or along the shoreline for the control of algae, aquatic weeds, or other aquatic pests as specified in this contract **will meet or exceed all of the contractor's** legal regulatory requirements as set forth by the EPA and related state agencies for NPDES and FIFRA. Contractor will perform treatments that are consistent with NPDES compliance standards as applicable in and determined by the specific state in which treatments are made. All staff will be fully trained to perform all applications in compliance with all federal, state, and local law.
6. Contractor is certified in Stormwater BMP (Best Management Practice) Inspection and Maintenance, and is a Certified Compliance Inspector of Water (CCIS).
7. Contractor is a National Stormwater Center Certified Stormwater Inspector.
8. All fountain and aerator work will be performed by factory certified electrical and mechanical service and repair technicians.
9. All electrical work performed as part of the above fountain and aerator maintenance service will be done in accordance with all state and local codes, by a person licensed to perform such work.
10. Contractor will continue to maintain all appropriate licensing necessary to perform all specified work in a safe and legal manner throughout the entire contract period.
11. Contractor will furnish personnel, equipment, boats, materials, and other items required to provide the forgoing at his expense.
12. Contractor is dedicated to environmental stewardship in all of its work and maintains a diligent program to recycle all plastic containers, cardboard, paper and other recyclable wastes generated through the performance of our contract work.
13. Contractor will maintain general liability and workman's compensation insurance.
14. The customer agrees to pay penalties and interest in the amount of 2% per month for all past due invoices and related account balances in excess of 30 days past due from the due date as specified by the contract and as stated on the relevant invoice presented to the customer.
15. The customer covenants and agrees to pay reasonable attorney's fees and all other related costs and expenses of SOLitude Lake Management® for collection of past due invoices and account balances and for any other actions required to remedy a material breach of this contract.

Competitively Sensitive & Proprietary Materials – The information contained herein is the intellectual property of SOLitude Lake Management. Recipient may not disclose to any outside party any proprietary information, processes, or pricing contained in this document or any of its attachments without the prior written consent of SOLitude Lake Management. This document is provided to the recipient in good faith and it shall be the responsibility of the recipient to keep the information contained herein confidential.



PAYMENT TERMS:

1. A deposit of 50% of the contract price will be due upon approval of the contract.
2. The remaining 50% balance will be payable upon completion of the contract work. For any work completed or materials in storage on the customer's behalf at the end of each month, the contractor will invoice and the customer will be responsible for paying the percent of the total work completed as of that date, less any previous deposit paid.
3. Remit Payment To: 1320 Brookwood Drive, Suite H, Little Rock, AR 72202

APPROVED:

(Authorized Signature)

(Print Name and Title) (Date)

SOLitude Lake Management®



Competitively Sensitive & Proprietary Materials – The information contained herein is the intellectual property of SŌLitude Lake Management. Recipient may not disclose to any outside party any proprietary information, processes, or pricing contained in this document or any of its attachments without the prior written consent of SŌLitude Lake Management. This document is provided to the recipient in good faith and it shall be the responsibility of the recipient to keep the information contained herein confidential.

Tab 11

Aquatic Systems, Inc.
LAKE & WETLAND MANAGEMENT SERVICES



Panther Trails CDD Waterway Inspection Report

Reason for Inspection:

Inspection Date:

Prepared for:

Mr. Greg Cox, District Manager
Rizzetta & Company
12750 Citrus Park Lane, Suite #115
Tampa, Florida 33625

Prepared by:

Aquatic Systems, Inc. – Sun City Field Office
Corporate Headquarters
2100 N.W. 33rd Street, Pompano Beach, FL 33069
1-800-432-4302

Panther Trails CDD Waterway Inspection Report

Site: 1



Comments: Site looks good

Pond #1 was identified to be in good condition during inspection. Submersed Pondweed was treated during our recent visit on Pond #1 on 6/25/2019 and had began to display positive results.

Site: 2



Comments: Site looks good

Pond #2 was recently treated targeting submersed Pondweed, which was displaying positive results during inspection and was applied on 6/25/2019.

Panther Trails CDD Waterway Inspection Report

Site: 3



Comments: Treatment in progress

Filamentous algae was targeted within Pond #3 during our recent visit on 6/25/2019, which had displayed positive results, but the algae remains on the surface. Please, allow 10-14 days following application date for positive results to be evident.

Site: 4



Comments: Treatment in progress

Pond #4 was displaying submersed Chara and Slender Spikerush, which was treated during our visit on 6/25/2019, but will require a follow up visit to reduce the vegetation. Alum (nutrient abatement product) was applied to reduce the active available phosphorus.

Panther Trails CDD Waterway Inspection Report

Site: 5



Comments: Site looks good

Pond #5 was treated during our recent visit on 6/25/2019 targeting submersed Chara, which had displayed positive results during inspection. Native vegetation looked good with new development along the exposed shoreline.

Site: 6



Comments: Normal growth observed

Pond #6 was treated during our recent visit targeting submersed Pondweed, which had displayed positive results of treatment applied on 6/25/2019. Native vegetation is propagating along the shoreline.

Panther Trails CDD Waterway Inspection Report

Site: 7



Comments: Site looks good

No issues were observed within Pond #7 during inspection.

Site: 8



Comments: Site looks good

No issues were observed within Pond #8 during inspection.

Panther Trails CDD Waterway Inspection Report

Site: 9



Comments: Site looks good

Pond #9 was identified to be in good condition during inspection.

Site: 10



Comments: Normal growth observed

Minor development of submersed Chara was identified along the shoreline of Pond #10, which will require a treatment to be performed during our upcoming visit. Positive results should be evident within 10-14 days following application.

Panther Trails CDD Waterway Inspection Report

Management Summary

Overall, the ponds within the Panther Trails CDD continue to display positive results following routine maintenance visits targeting invasive weeds, algae, and submersed vegetation. Following inspection it was noted that the community is in good condition in regard to the storm water system and invasive weeds. It was noted that Pond #4 continues to be an issue that will remain until the lake assessment is completed and we can identify the underlying issue. Treatments that were performed during our upcoming maintenance visit on 6/25/2019 had displayed positive results.

Minimal algae present within the Ponds at Panther Trails CDD displaying the good quality of water throughout the storm water retention system. Storm water systems are designed to prevent flooding by being the lowest point in the area allowing water to collect and be held away from homes and businesses. As the water heads downhill toward the pond it collects excess nutrients, oils, soaps, nutrient rich sediments, and other detritus, which all settle within the pond. Most of these products contain phosphorus and nitrogen compounds, which fuel algal growth.

Controlling algae using algicide applications is a manageable practice and allows for the health of a pond to remain somewhat stable. Once the nutrient level within the pond reaches a certain point an algicide application can no longer control the algae as it produces quicker than it can be treated.

This eutrophication of a pond is typical with longer lived ponds and can be somewhat reset using a nutrient abatement product such as Alum (aluminum sulfate). Ideally, filtering the storm water before it enters a pond through upland plantings or aquatic vegetation will prolong the life of a pond and reduce chemical treatments.

Recommendations/Action Items

- Routine Maintenance.
- Continue to monitor all ponds for Algal growth and target on contact.
- Continue to treat all sites for invasive vegetation during our routine visits.
- Treat algae within Pond #4 and continue to add Alum to reduce nutrients.
- Monitor Pond #1 for Cattail development within the littoral shelf.
- Treat Pond #7 for Cattails.
- Monitor Pondweed treatments within Ponds #1, #2, and #6.

THANK YOU FOR CHOOSING ASI!



Aquatic Systems, Inc.
LAKE & WETLAND MANAGEMENT SERVICES



Panther Trails CDD Waterway Inspection Report

Reason for Inspection: Routine Scheduled - Monthly

Inspection Date: 7/30/2019

Prepared for:

Mr. Greg Cox, District Manager

Rizzetta & Company

12750 Citrus Park Lane, Suite #115

Tampa, Florida 33625

Prepared by:

Logan Bell, Account Representative/Biologist

Aquatic Systems, Inc. – Sun City Field Office

Corporate Headquarters

2100 N.W. 33rd Street, Pompano Beach, FL 33069

1-800-432-4302

Site: 2



Comments: Site looks good

Positive results noted of the grasses and brush within the narrow finger following application during our recent visit to Pond #2 on 7/23/2019. Shoreline and littoral vegetation was in good condition.

Site: 3



Comments: Normal growth observed

Pond #3 was identified with treated surface algae, which was treated on 7/23/2019, and is expected to dissipate given 10-14 days following application date. During our previous visit submersed Pondweed was treated with positive results.

Site: 4



Comments: Normal growth observed

Pond #4 continues to be an issue with frequent growth of submersed Chara and Slender Spikerush that have reached the surface forming algae as a result. Treatment was performed during our recent visit on 7/23/2019. Alum was applied to reduce nutrient levels.

Site: 5



Comments: Site looks good

Overall, Pond #5 looked good during inspection. Trace amounts of algae were identified along the surface, which will require treatment to be performed during our upcoming maintenance visits. Shoreline weeds were treated on 7/23/2019 and will display positive results within 14-21 days.

Site: 6



Comments: Site looks good

Pond #6 was observed without any issues during inspection. Water clarity was observed to be between 4-5 feet of visibility. Native vegetation was in good condition.

Site: 8



Comments: Site looks good

Pond #8 continues to look good with no growth of submersed vegetation or algae. Shoreline weeds were treated on 7/23/2019 and should display positive results within 14-21 days.

Site: 9



Comments: Normal growth observed

Water levels have risen considerably following last months inspection, which displayed 6-10 feet of exposed shoreline. Minimal developing shoreline weeds were treated during our recent visit on 7/23/2019 and should display results within 14-21 days.

Site: 11



Comments: Normal growth observed

Minimal development of filamentous algae along the shoreline of Pond #11, which will be treated during our upcoming scheduled visit. Shoreline weeds were treated during our recent visit to Pond #11 on 7/23/2019.

Site: 13



Comments: Site looks good

No issues were observed within Pond #13 during inspection.

Site: 15



Comments: Normal growth observed

Pond #15 was recently treated along the perimeter targeting shoreline grasses on 7/23/2019, which had displayed positive results during inspection.

Management Summary

Overall, the ponds within the Panther Trails CDD continue to display positive results following routine applications targeting invasive weeds, algae, and submersed vegetation. Throughout the inspection that was performed on 7/30/2019 it was evident that the main issues within the community are algae development and debris within the retention ponds. Debris was removed during our routine visit and a picture of the debris was input into the slide for Pond #2.

Algae was identified within Ponds #3, #4, #5, and #11, which was expected following heavy rains that introduce nutrient rich storm water run-off into the ponds concentrating the "food" algae is using to bloom. Once the sun starts to beat down and warm the temperatures up the algae will bloom. Treatment will be performed during our next routine visit and results can be expected within 10-14 days following application date.

During our recent visit on 7/23/2019 all of the communities waterways were treated for shoreline weeds along the perimeter and within the littoral areas, which had displayed positive results during inspection. Growth along the perimeter will be re-assessed during our upcoming maintenance visits.

Algae is an unwanted, but a typical occurrence within storm water retention ponds. Irrigation, pet waste, natural nutrient up welling, detritus from the road, and any other external sources of impact are all factors that contribute to what is called non-point source pollution.

Non-point source pollution occurs when rains, heavy irrigation, or sometimes natural aquifer flows, wash excess nutrient build up from lawn fertilization, pet waste, landscaping debris, oil, pesticides, naturally occurring nutrient, and other sources of detritus into a retention pond. All factors from non-point source pollution contribute to algae blooms and poor water quality issues.

Recommendations/Action Items

- Routine Maintenance.
- Continue to monitor all ponds for Algal growth and target on contact.
- Continue to treat all sites for invasive vegetation during our routine visits.
- Treat algae within Pond #4 and continue to add Alum to reduce nutrients.
- Monitor Pond #1 for Cattail development within the littoral shelf.
- Treat Ponds #3, #4, #5, and #11 for algae growth.
- Monitor Pondweed treatments within Ponds #1, #2, and #6.

THANK YOU FOR CHOOSING ASI!



Tab 12

PANTHER TRAILS



July 9, 2019
Rizzetta & Company
Patrick Bell - Field Services Manager



Rizzetta & Company
Professionals in Community Management

Summary, Clubhouse

General Updates, Recent & Upcoming Maintenance Events

- ☐ Treat all active fire ant mounds throughout the property. Once mound is dead, mound must be raked out to expose turf.
- ☐ As a reminder, all Spanish Moss must be removed from all CDD-maintained trees during the dormant months (per contract). This will include all Crape Myrtles and other smaller trees in their entirety if tree is 15' or below. This must be done prior to the spring flush on deciduous trees.
- ☐ Palm trees need to be pruned
- ☐ Ornamental Grasses

The following are action items for Sunrise Landscape to complete. Please refer to the item # in your response listing action already taken or anticipated time of completion. **Red text** indicates deficient from previous report. **Bold Red text** indicates deficient for more than a month. **Green text** indicates a proposal has been requested. **Blue** indicates irrigation.

1. Remove any dead Roses in the Blvd along Ekker Rd and prune the dead limbs out of the remaining. (photo 1)

2. Give a date of when the Palm tree pruning will start throughout the community.

3. Remove any sucker growth off the Crepe Myrtles along Ekker Rd.

4. Make sure that the crew does not blow grass clippings in mulch beds or tree rings.

5. Continue treatment on the Ornamental grasses throughout the community.

6. The Palm trees across the front of the community need to be pruned first and as soon as possible.

7. Prune and treat all the Ornamental grasses across the front of the community.(photo 7)

8. Remove all the tree staking on all the Palms along the front of the community.

9. The Magnolia trees in the front of the community need to be treated for Scale and fertilized.



Ekker Road North, Clubhouse

9. The Queen Palms at the entrance at Ekker Rd and Symmes Rd need to be pruned off the monument and the tree staking needs to be removed. (photo 9)

10. There is Torpedo grass growing in the Viburnum hedge along the black fence on Ekker Rd at the entrance of the community.

11. Going south on Ekker Rd, there are vines growing on the white fence - have the crew pull them out not just cut them with the hedge trimmer. (photo 11)



12. There is a valve box top missing that needs to be replaced in the front of the community along Symmes Rd.

13. The Ornamental grasses south of the clubhouse need to be pruned and treated for Spider Mites; they are starting to hang over the curb. (photo 13)

14. The tree rings and landscape beds need to be hard edge and cleaned south of the clubhouse as they haven't been done yet. (photo 14)

15. Remove the sucker growth off the Oak trees that line Ekker Rd south of the clubhouse.

16. On the entrance side of Ekker Rd behind the black fence, there is Brazilin Pepper growing and it needs to be removed.



Ekker North, Symmes Rd, Grand Kempston

17. The Ornamental grass just north of the power lines next to the fence along Ekker Rd looks bad - just verify that they were sprayed for Spider Mites. (photo 17)

18. The Queen Palms behind the tennis court need the dead fronds removed. (photo 18)

19. The Queen Palms by the gym door look like they have Fizzle; verify and treat if this is the problem.(photo 19)

20. What is the date of when the sod in the center island will be complete along Ekker Rd.?



18



19



23. There is a dead up right Juniper at Ekker Rd and Rothbury Hills PI that needs to be removed and replaced; give a proposal.(pic 23)



Tab 13



Panther Trails Community Development District (CDD)

Carriage Pointe Clubhouse

11796 Ekker Road • Gibsonton, FL • 33534

Phone: 813-644-7095 • Fax: 813-644-7096

JUNE 2019 Clubhouse Operations/Maintenance Updates:

- We currently have 1150 registered cards.
- We currently have 380 registered phase 1 households and
- 374 registered phase 2 households.
- 4 Clubhouse rentals for a total of \$600
- Working on a new Operations Manual with Gregg Grull
- TECO replaced the light post at Ekker RD and fixed all the potholes.
- Duval Landscaping replaced bad sprinkler solenoid at the pool area.
- Hired a new part time staff on June 19th.
- Fast Sign fixed the Marquee sign glass that was broken.

Event / Program Updates:

Summer Pool Party on June 8th a success.

Scheduled Christmas Train ride for Friday December 13th

Brainstorming on Halloween and Christmas Events



Panther Trails Community Development District (CDD)

Carriage Pointe Clubhouse

11796 Ekker Road • Gibsonton, FL • 33534

Phone: 813-644-7095 • Fax: 813-644-7096

July 2019 Clubhouse Operations/Maintenance Updates:

- We currently have 1189 registered cards.
- We currently have 380 registered phase 1 households and
- 386 registered phase 2 households.
- 5 Clubhouse rentals for a total of \$750
- DCSI put spring on the entrance and the pool gate to prevent slamming which was interfering with electronic pool lock sensor.
- We also requested quotes from DCSI for music and speaker at the pool area.
- Andrews Aqua unclogged the pool waste lines and treated the black Algae on Sunday 7-14-19.
- Sean from Suncoast pool service came and replaced the rubber on the pool steps.
- We cleaned up the debris and trash from most of the ponds. Except pond #4 needs to be cleaned.
- Hillsborough fixed all the potholes on Ekker Rd.
- Duval Landscaping replaced bad sprinkler solenoid at the pool area.
- Got our new square account and started to use the credit cards for the Clubhouse rental and fobs.
- Getting working with Greg Cox on getting new Pool Maintenance.
- Getting quotes on roll up umbrellas. We are having a lot of issues with the pins.

Event / Program Updates:

Had a great 4th of July weekend. We are prepared for hurricane season.

Brainstorming on our upcoming holidays events

Tab 14

Date Entered	Category	Action Item	District Staff Responsible	Vendor Responsible	Target Date	Notes
1/3/2018	O&M	Drainage Issue at Back Entrance	Greg Woodcock	TECO	TBD	County cleared TECO swale area. Checking on flooding.
1/2/2019	Admin	Hillsborough County Violation Hearing	District Counsel	TBD	TBD	The County has placed the Phase II responsibility with the developer.
5/6/2019	Admin	Vacant Lot Sale	All Staff	TBD	TBD	Efforts to sell the CDD owned lot are running up against issues and complications. No action occurred.
5/6/2019	Admin	Sod Install Not Completed by Sunrise	District Manager/ Field Manager	Sunrise / Duval	8/8/2019	Working with Sunrise and Duval to Settle the Issue
5/6/2019	O&M	Aquatic Systems Status of Plantings	District Manager/ Field Manager	Aquatic Systems	8/8/2019	Aquatic Systems to Provide Update
5/6/2019	O&M	Smelly Pond #14	District Manager/ District Engineer	Aquatic Systems	8/8/2019	District Engineer to Investigate
5/6/2019	Admin	Fencing Moved by Model Homes	District Manager/ Amenity Manager	TBD	8/8/2019	Staff to Determine What Happened
5/6/2019	Admin	Residents on Carriage Pointe Drive - Fence over Property Line	District Manager	TBD	8/8/2019	Discussion at Meeting
5/6/2019	Admin	SWFWMD Water Use Violation	District Manager/ District Engineer	TBD	8/8/2019	Coordination with SWFWMD to Modify Permit
6/14/2019	Admin	Helena as Notary Public	RASI	TBD	8/8/2019	Discussion at Meeting
6/14/2019	Admin	FHP Not Filling Shifts	District Manager/ Amenity Manager	FHP	8/8/2019	Discussion at Meeting
6/14/2019	O&M	Audio System at Pool	District Manager/ Amenity Manager	TBD	8/8/2019	Discussion at Meeting
6/14/2019	Admin	Wooden Home Builder Signage	District Manager/ Amenity Manager	TBD	8/8/2019	Board requested status
		Completed				
5/6/2019	Admin	Use of Square Up Terminal for Income	RASI	Square	TBD	Board to decide to proceed with
5/6/2019	Admin	Amending of Pool Rules to Permit Rental of Pool Area and Use of Alcohol	District Manager	NA	6/13/2019	Board concluded to take no action at this time.
5/6/2019	Admin	Filling Vacant Seat # 5	District Manager	TBD	6/13/2019	Filled.
5/6/2019	Admin	County Health Department Pool Inspection Failure	Property Manager	TBD	8/8/2019	Helena is addressing all issues